YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution P.D. Hinduja National Hospital and MRC, College of Nursing

- Name of the Head of the institution Prof. Dr.Jaya Kuruvilla

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone No. of the Principal 2228269159

- Alternate phone No. 2228269144

- Mobile No. (Principal) 9820926966

- Registered e-mail ID (Principal) jayakuruvilla@hindujahospital.com

- Alternate Email ID nursingedu@hindujahospital.com

- Address Emerald Court, D Wing, Kondivita Lane, Marol Pipe Line, Andheri (East)

- City/Town Mumbai

- State/UT Maharashtra

- Pin Code 400059

2.Institutional status

- Affiliated / Constitution Colleges Affiliated

- Type of Institution Women

- Location   **Urban**

- Financial Status   **Private**

- Name of the Affiliating University   **Maharashtra University of Health Sciences, Nashik (MUHS)**

- Name of the IQAC Co-ordinator/Director   **Prof. Shubhangi V. Pangam**

- Phone No.   **2228269132**

- Alternate phone No.(IQAC)   **2228269159**

- Mobile No: **9869075103**

- IQAC e-mail ID   **iqac11hindujacon@gmail.com**

- Alternate e-mail address (IQAC)   **nursingedu@hindujahospital.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.hindujahospital.com/college-nursing/iqac-link.html

4.Was the Academic Calendar prepared for that year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.hindujahospital.com/college-nursing/bsc-nursing.html

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B++**	**2.91**	**2021**	**15/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC   **06/07/2011**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   <u>View File</u>

9.No. of IQAC meetings held during the year   `10`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- (Please upload, minutes of meetings and action taken report)   <u>View File</u>

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `Yes`

- If yes, mention the amount   `22000`

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Consistent representation in NIRF`

`Process pathways for academic and administrative process`

`Commencement of ELDFP course`

`Structured faculty preparedness program`

`Faculty competency tracking`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Infrastructure enhancement (teaching learning purpose)	Setting up of simulation lab, Wi-Fi facility in campus.
Graduate Attribute enhancement	90%employability of graduates in parent hospital
Student satisfaction project	Resolution of the following- strengthening of hostel facility and maintenance (committee formed) Strengthening student council cell, for enhancing hostel experience hostel holiday trip organized
5S Project	well maintained campus facilities, minimum downtime due to proactive approach for repair.

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Part A

Data of the Institution

1.Name of the Institution	P.D. Hinduja National Hospital and MRC, College of Nursing
• Name of the Head of the institution	Prof. Dr.Jaya Kuruvilla
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	2228269159
• Alternate phone No.	2228269144
• Mobile No. (Principal)	9820926966
• Registered e-mail ID (Principal)	jayakuruvilla@hindujahospital.com
• Alternate Email ID	nursingedu@hindujahospital.com
• Address	Emerald Court, D Wing, Kondivita Lane, Marol Pipe Line, Andheri (East)
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400059
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban
• Financial Status	Private

• Name of the Affiliating University	**Maharashtra University of Health Sciences, Nashik (MUHS)**
• Name of the IQAC Co-ordinator/Director	**Prof. Shubhangi V. Pangam**
• Phone No.	**2228269132**
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3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.hindujahospital.com/college-nursing/iqac-link.html
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.hindujahospital.com/college-nursing/bsc-nursing.html

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5S Project	well maintained campus facilities, minimum downtime due to proactive approach for repair.

13.Whether the AQAR was placed before statutory body? — Yes

- Name of the statutory body

Name	Date of meeting(s)
Participatory Meeting	21/12/2022

14.Does the Institution have Management Information System? — Yes

- If yes, give a brief description and a list of modules currently operational

P.D. Hinduja College of Nursing has Management Information System for various Management Information system for various administrative purposes. HR related functions such as attendance & leave records, leave reimbursement is automated through SPINE software.

Payroll related records such as payslips, generation of Form 16, Tax forecasting and investment disclosure is generated through HGS, widely used online portal. Inventory Management is automated through centralised MIS uniform to both Hinduja Hospital & CON.

Regarding academic aspects, library processes such as accession register, issue & receipt, Fine management are manged through software namely KOHA. Other important academic processes such as eligibility, examination, submission of internal assessment is automated through dedicated MIS at university level. Student`s attendance record is maintained through Biometrics. Online administration of assignments, submission & assessment is managed through Google Classroom

15. Multidisciplinary / interdisciplinary

College has revolutionary institutional nursing curriculum with inclusion of various multidisciplinary and interdisciplinary programs right from inception.

College conducts Basic Research Methodology Workshop on annual basis which is multidisciplinary in nature. Also, some of the value-added modules such as Optimizing Injection Technique, Wound care are also multidisciplinary in nature.

Interdisciplinary program such as workshop on trauma nursing, accreditation exposure are implemented annually.

16. Academic bank of credits (ABC):

Indian Nursing Council has introduced Credit based revised syllabus for BSc Nursing program. Our college too being affiliated with Maharashtra University of Health Sciences has implemented the revised syllabus from 2022. With the implementation of new syllabus, our college has revised attendance system through use of biometrics for tracking credit attainment of every student. Also, we have created centralised system of credit accumulation and redemption at institutional level using open-source technology. Time table template is restructured to reflect credit hours facilitating week wise tracking of credit hours completion.

Not as an individual institution but affiliating university has been registered under ABC to permit learners for multiple entries and exits during chosen program.

As a preparation for implementing ABC at institutional level, some of the good practices are initiated at college level. These good practices include inhouse digital system for credit tracking, accumulation & redemption, development & introduction of validated proformas such as attendance sheet, progress tracker and time table specific to credit system. Lastly introduction of

biometrics as valid & authentic proof for credit hour attainment by each student in parr with global standards.

17.Skill development:

Since the Nursing syllabus is entirely competency-based, thrust is always on clinical competency development. Apart from stipulated clinical experience, various added programs such as Clinical Competency Assurance (CCA), Outcome Focussed Module (OFM), Structured Integrated Practice are part of institutional curriculum and implemented annually.

Preclinical simulations are carried out in dedicated subject specific labs as well as newly inaugurated simulation lab. Clinical experience is augmented through paid affiliation to various speciality & super speciality hospitals in a city apart from state of art, 400 bedded parent hospital. Completely supervised clinical experience is provided to UG students. PG students are made part of initiatives such as Team Nursing, Preceptorship etc. Work place-based assessments such Direct observation of Procedural Skills, Mini-Cex are part of clinical portfolio of every student. Dedicated system namely digital competency tracker is created to track the real time performance regarding competency attainment of every student.

Formative Assessment of skill attainment is evaluated through OSCE, end posting practical examination, Clinical Drills, Bedside clinic etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

College has initiated integration of Indian Knowledge System through institutional curriculum for all the courses. A dedicated program aimed at enhancing spiritual knowledge namely Ancient Scripture Program is implemented across all the courses. Through this program, students are oriented to teachings from various holy books from all the religion. Cultural influences and variations are appreciated & highlighted through celebration of various festivals such as Onam, Diwali, Christmas.

A dedicated module on Yoga is implemented for first year BSc Nursing students. Fourth year BSc students have separate unit on Alternative System of Medicine emphasizing on Ayurveda, Unani & Siddha. PG students are encouraged to undertake research projects

to check effectiveness of Indian originated strategies such as yoga, meditation on life style related diseases or any other health issue.

Faculty from college were part of task force constituted for translating nursing syllabus in local language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Entire nursing syllabus is outcome-based emphasizing on attainment of specified competencies at each year. Program outcomes, course outcomes & program specific outcomes are identified, communicated to various stakeholders mainly students and tracked through dedicated digital system at college.

Course wise and subject wise competencies are identified, communicated to students, and tracked through various formative assessment techniques. These course wise & subject wise outcomes are related to cognitive, psychomotor & affective domain and is vividly reflected in institutional curriculum.

The multiple pedagogical approaches like flipped classroom, case-based instruction, project-based learning, art-integrated learning, experiential learning, group discussions, brainstorming, role plays, field-based learning like visits to industrial units, research labs are regularly implemented to promote constructive learning and active involvement of learners to achieve the pre-defined goals.

Continuous Comprehensive assessment is undertaken exposing students to both deliberate practice and regular feedback. This ensures attainment of course and program outcomes in an incremental & steady manner.

20.Distance education/online education:

College is pioneer in conceptualising and implementing blended learning programs such as Fellowship in Lactation Nursing Practitioner in affiliation with Maharashtra University of Health Sciences and Certificate Course in Wound Care Nursing in affiliation with World Federation of Critical Care Nursing. Both the programs are credit based implemented through both online and offline mode.

College has commenced one more blended program namely Fellowship

program in Emerging Nurse Leadership in affiliation with Critical Care Nurses Society, India in year 2022.

Valued added programs such as Module on Child Abuse, Accreditation Exposure, Operating Techniques are also implemented through blended or completely online mode.

Every class has dedicated Google classroom to augment learning experiences through innovative pedagogy such as flipped classroom, quiz-based learning etc.

Social Media such as whats app is used for conducting travel tutorials facilitating effective utilization of travelling time.

In view of revised BSc nursing syllabus, real time digital competency tracker is used for enabling students to track their performance regarding competency attainment.

Extended Profile

1.Student

2.1	**166**
Total number of students during the year:	

File Description	Documents
Data Template	[View File](#)

2.2	**49**
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	[View File](#)

2.3	**56**
Number of first year students admitted during the year	

File Description	Documents
Data Template	[View File](#)

2.Institution

4.1	**9825446**

Total expenditure, excluding salary, during the year (INR in Lakhs):

File Description	Documents
Data Template	View File

3.Teacher

5.1	**23**

Number of full-time teachers during the year:

File Description	Documents
Data Template	View File

5.2	**21**

Number of sanctioned posts for the year:

File Description	Documents
Data Template	View File

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum planning, delivery and evaluation through a well defined process as prescribed by the respective regulatory councils and the affiliating University.

Curriculum Planning

P D Hinduja college of Nursing has structured and organized processes for effective curriculum planning, delivery and evaluation in tune with prescribed syllabi by central conical and affiliating university.

Strategies such as biennial Curriculum Convention, annual 360 degree feedback and curriculum audits help to identify gaps in existing curriculum implementation. Recommendations, action plans based on identified gaps are carefully analyzed by Curriculum Committee for any suitable modification. Then approved action plans are implemented at college level through decentralized departmental system.

Curriculum Delivery

Before commencement of academic term, academic calendar is prepared and displayed on website. Vice principal in consultation with HODs, finalize departmental and master rotation plans. Heads of various departments further prepare department specific academic calendar to meet prescribed and additional curricular requirements. Class coordinators are responsible for 100% implementation of academic calendar to ensure sound preparedness of students much before their summative examination.

Curriculum Evaluation

Curriculum specific feedback is obtained from students at the end of academic year. Feedback from other stakeholders is also sought through various forums such as parent teacher meeting, alumni reunion, and employer feedback system.

This systematic process has helped to deliver quality nursing education & deliver graduates & postgraduates with appropriate graduate`s attributes as per the emerging needs of healthcare sector in India and abroad.

File Description	Documents
Minutes of the meeting of the college curriculum committee	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information.	https://nursingcollege.hindujahospital.com/curriculum-committee.html

1.1.2 - Number of fulltime teachers participating in BoS /Academic Council of Universities during the year. (Restrict data to BoS /Academic Council only)

3

File Description	Documents
Details of participation of teachers in various bodies(Data Template)	View File
Scanned copies of the letters supporting the participation of teachers	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of inter-disciplinary / inter-departmental courses /training across all the Programmes offered by the College during the year

1.2.1.1 - Number of courses offered across all programmes during the year

27

File Description	Documents
List of Interdisciplinary /interdepartmental courses /training across all the programmes offered by the College during the year	View File
Minutes of relevant Academic Council/BoS meetings	View File
Institutional data in prescribed format (Data Template)	View File
Any other relevant information	**No File Uploaded**

1.2.2 - Number of students enrolled in subject-related Certificate/ Diploma / Add-on courses as against the total number of students during the year

145

File Description	Documents
Details of the students enrolled in subject-related	View File
Certificate/Diploma/Add-on courses	View File
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - The Institution integrates cross-cutting issues relevant to gender, environment and sustainability, human values, health determinants, Right to Health and emerging demographic issues and Professional Ethics into the Curriculum as prescribed by the University / respective regulative councils

Gender sensitization programs

Students organize various programs on adolescent health including nutrition, pregnancy prevention & care, HIV & HPV prevention as well as run awareness campaigns on Female Feticide, Child Abuse

and Workplace Violence.

Environment & Sustainability

Various activities such as Cleanliness Drive, Swatchha Bharat Abhiyan as well as One Student One Tree & Save Water campaigns are carried out throughout the year apart from organization of regular activities such as Green Idea competition, celebration of World Health Day.

Human values

Structured value education program is planned and implemented wherein four primary values viz. Integrity, Self-Discipline, Sense of Belonging and Intrinsic Motivation are focused. Strategies for value inculcation include Active Value Education Cell, expert sessions, physical & mental activities as well as regular feedback system.

Health Department, Right to health and ensuring demographic issues

Community surveys and community identification projects help to identify health determinants in community. Students plan various camps, rallies, exhibition on areas of concerns prevalent in entrusted communities.

Professional Ethics

Code of Ethics by central council is implemented throughout the curriculum. Sessions on Ethics in Nursing Research, Geriatric Nursing, Mental Health Nursing & Child Health Nursing are organized as per curricular requirements.

File Description	Documents
List of courses with their descriptions	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/resources/pdf/voice-of-woman.pdf

1.3.2 - Number of value-added courses offered during the year that impart transferable and life skills

7

File Description	Documents
Number of value-added courses offered during the year that impart transferable and life sk	View File
List of-value added courses (Data template)	View File
Any other relevant information	**No File Uploaded**

1.3.3 - Number of students enrolled in the value-added courses during the year

127

File Description	Documents
List of students enrolled in value-added courses (Data template)	View File
Any other relevant information	**No File Uploaded**

1.3.4 - Number of students undertaking field visits/Clinical / industry internships/research projects/industry visits/community postings (data for the academic year)

150

File Description	Documents
Any other relevant information	View File
List of programmes and number of students undertaking field visits/internships/research projects/industry visits/community postings (Data template)	View File
Total number of students in the Institution	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Students Teachers Employers Alumni Professionals	A. All 4 of the above

File Description	Documents
Stakeholder feedback reports as stated in the minutes of meetings of the College Council /IQAC/ Curriculum Committee	View File
URL for feedback report	https://nursingcollege.hindujahospital.com /Feedback/Students
Data template	View File
Any other relevant information	View File

1.4.2 - Feedback on curricula and syllabi obtained from stakeholders is processed in terms of: Options (Opt any one that is applicable): Feedback collected, analyzed and action taken on feedback besides such documents made available on the institutional website Feedback collected, analyzed and action has been taken Feedback collected unanalyzed Feedback collected E. Feedback not collected	**A. All of the Above**

File Description	Documents
URL for stakeholder feedback report	https://nursingcollege.hindujahospital.com /Feedback/OverAllRating
Action taken report of the Institution on the feedback report as stated in the minutes of meetings of the College Council/IQAC	View File
Any other relevant information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Due consideration is given to equity and inclusiveness by providing reservation of seats to all categories during the admission process.

2.1.1.1 - Number of seats filled against seats reserved for various categories as per applicable reservation policy during the year

21

File Description	Documents
Copy of letter issued by State Govt. or and Central Government (which-ever applicable) Indicating there served categories to be considered as per the GO rule (translated in English)	View File
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state OBC, SC and ST cell every year.	View File
Annual Report/ BOM report/ Admission report duly certified by the Head of the Institution	View File
Information as per data template	View File
Any other relevant information	View File

2.1.2 - Number of seats filled in for the various programmes as against the approved intake

File Description	Documents
Relevant details certified by the Head of the Institution clearly mentioning the programs that are not covered under CET and the number of applications received for the same	View File
Any other relevant information	No File Uploaded
Data template	View File

2.1.3 - Number of Students enrolled demonstrates a national spread and includes students from other states

2.1.3.1 - Number of students from other states; during the year

6

File Description	Documents
Total number of students enrolled in th	View File
E-copies of admission letters of the students enrolled from other states	No File Uploaded
Institutional data in prescribed format (Data template)	View File
Any other relevant information	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The Institution assesses the learning levels of the students, after admission and organizes special Programmes for advanced learners and slow performers The Institution: Follows measurable criteria to identify slow performers Follows measurable criteria to identify advanced learners Organizes special programmes for slow performers Follows protocol to measure student achievement	A. All of the Above

File Description	Documents
Any other relevant information	No File Uploaded
Criteria to identify slow performers and advanced learners and assessment methodology	View File
Details of special programmes for slow performers and advanced Learners	View File
Student participation details and outcome records	View File

2.2.2 - Student - Fulltime teacher ratio (data for the academic year)

Number of Students	Number of Full Time Teachers
166	24

File Description	Documents
List of students enrolled in the preceding academic year	View File
List of full time teachers in the preceding academic year in the college	View File
Institutional data in prescribed format (data templates)	View File
Any other relevant information	No File Uploaded

2.2.3 - Institution facilitates building and sustenance of innate talent /aptitude of individual students (extramural activities/beyond the classroom activities such as student clubs, cultural societies, etc)

Student Nurses Association (SNA), a student lead unit organizes social, cultural and educational activities aimed at overall development of students. Students showcase their literary and artistic skills through monthly publication of wall magazine "Bloomberg". Active General Awareness club keeps students updated about current affairs and facilitates development of civic skills. Lateral thinking skills in students are harnessed through activities such as Nurse Scientist Galore, Idea O Meter. Departmental Journal club activities provide opportunities for students to present research papers and case reports. Eco club activities such as nature walk, tree plantation, cultivation of Herbal Garden, flash mobs are organized to enhance environmental consciousness.

File Description	Documents
Appropriate documentary evidence	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/committees-sna.html

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods are used for enhancing learning experiences by: Experiential learning Integrated/inter disciplinary learning Participatory learning Problem solving methodologies Self-directed learning Patient-Centric and Evidence-Based Learning Learning in the Humanities Project-based learning Role play

Student centric methods are used for enhancing learning experiences by:

1. Experiential Learning

Activities such as Field trips, Reflective learning, Journaling, direct clinical experience are conducted to facilitate experiential learning.

2. Integrated / Inter Disciplinary Learning

Horizontal integration of Medical Surgical Nursing, Pharmacology and Pathology implemented through integrated teaching modules. Interdisciplinary courses such as Basic Research Methodology Workshop, Child Psychiatric Workshop are conducted annually.

3. Participatory Learning

Methods include Case based Learning, Workshops, Panel Discussion, Exhibition & Debates are conducted regularly.

4. Problem Solving Methodologies

Activities such as Mind & Concept Mapping, Implementation of Nursing Process, Case studies help to enhance Critical Thinking & Problem solving skills.

5. Self-Directed Learning

Online modules such as Child Abuse, Basics in Diagnostics are conducted apart from student initiated group projects.

6. Patient Centric & Evidence based Learning

Case based learners, Clinical narratives, Bedside Clinics are regular features of clinical experience.

7. Learning in Humanities

Role play based learning, Film screening, use of music as therapeutic interventions, value added module such as Empathy & Attitude Building Modules are organized annually.

8. Project based Learning

Individual/ Group research project at B.Sc. Level, Project based activities in small & large groups such as development of LRM, virtual or 3D Models of Clinical facilities are some of the examples of Group based learning.

9. Role Play

Regularly used for concrete understanding of various theories of development as well as during implementation of Information, Education & Communication activities for community awareness.

File Description	Documents
Learning environment facilities with geo tagged photographs	[View File](#)
Any other relevant information	**No File Uploaded**

2.3.2 - Institution facilitates the use of Clinical Skills Laboratory / Simulation Based Learning The Institution: Has Basic Clinical Skills / Simulation Training Models and Trainers for skills in the relevant disciplines. Has advanced simulators for simulation-based training Has structured programs for training and assessment of students in Clinical Skills Lab / Simulation based learning. Conducts training programs for the faculty in the use of clinical skills lab and simulation methods of teaching-learning	**A. All of the Above**

File Description	Documents
List of clinical skills models	[View File](#)
Geo tagged photographs of clinical skills lab and simulation centre	[View File](#)
List of training programmes conducted in the facilities during the year	[View File](#)
Any other relevant information	**No File Uploaded**

2.3.3 - Teachers use ICT-enabled tools for effective teaching and learning process including online e-resources

College added smart boards with eye RIS sensing technology for multimodal stimulation apart from facilities such as smart classroom, 100% enabled classrooms and seminar rooms. Classrooms also have Wi-Fi facility for incorporating ICT based learning methodologies. Smart classroom has web conferencing and broadcasting facilities for hosting & participating webinars. Paid online resources include clinical key, Ovid, Oxford Journals. Open

source technology such as google classrooms, quiz apps (Nearpod, Flashcards) are regularly used for engaging students. Library also host various e-learning sources for such as hypothecated & Faculty initiated procedural videos for development of psychomotor skills in students. Newly created simulation lab has video assisted debriefing facility.

File Description	Documents
Details of ICT-enabled tools used for teaching and learning	http://info.hindujahospital.com/intranet/index
List of teachers using ICT-enabled tools (including LMS)	http://info.hindujahospital.com/intranet/index
Webpage describing the "LMS/ Academic Management System"	http://info.hindujahospital.com/intranet/index
Any other relevant information	https://nursingcollege.hindujahospital.com/academics.html

2.3.4 - Student :Mentor Ratio (preceding academic year)

Number of Mentors	Number of Students
23	119

File Description	Documents
Details of fulltime teachers/other recognized mentors and students	View File
Any other relevant information	View File

2.3.5 - The teaching learning process of the institution nurtures creativity, analytical skills and innovation among students

Analytical skills

Implementation of Nursing process right from first year B.Sc. Nursing helps to improve critical thinking as it demands obtaining, categorizing and analyzing clinical data to provide client specific care. Individual research projects are undertaken during final years of B.Sc. & MSc. Nursing programs. Structured

Project titled "Think like a Nurse" is implemented for all classes to enhance clinical judgment skills. Use of clinical training tools such as Pictorial Case Learning, Concept Maps, Strategy tree for decision making, and regular conduct of debriefing sessions facilitates reflective learning in students. Project based learning such as setting up of various types of patient care units, development of learning resources are part of institutional formative assessment mechanism.

Innovation and Creativity in Nursing Students

Activities to harness innovations and creativity include competition such as Nurse Scientist Galore, Idea O Meter, Designing Board Games, and Mind Boosters. Literary and artistic skills are encouraged by proving opportunities for expressions in Antarnaad, E Newsletter & Bloomberg, a Wall Magazine.

Student led forum such as SNA & NSS too, provide opportunities for enhancing creativity through organization of various competitions such as Quote & Note, Jingles & video documentary making etc.

File Description	Documents
Appropriate documentary evidence	https://nursingcollege.hindujahospital.com/index.html
Any other relevant information	https://www.slideshare.net/login?from_source=%2FHINDUJACON%2Fedit_my_uploads

2.4 - Teacher Profile and Quality

2.4.1 - Number of fulltime teachers against sanctioned posts during the year

23

File Description	Documents
Any other relevant information	**No File Uploaded**
List of fulltime teachers and sanctioned posts for year certified by the Head of the Institution (Data template)	<u>View File</u>
Sanction letters indicating number of posts (including Management sanctioned posts) by competent authority (in English/ translated in English)	<u>View File</u>

2.4.2 - Number of fulltime teachers with Ph.D./D.Sc./D.Lit./ DM/M Ch/DNB in super specialities /other PG degrees (like MD/ MS/ MDS etc.,) in Health Sciences for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils during the year

2.4.2.1 - Number of fulltime teachers with Ph.D/ D.Sc./ D.Lit./DM/ M Ch/ DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils. During the year data to be entered

2

File Description	Documents
List of fulltime teachers with Ph.D/D.Sc./D.Lit./DM/M Ch/DNB in super specialities / other PG degrees in Health Sciences (like MD/ MS/ MDS etc.,) for recognition as Ph.D guides as per the eligibility criteria stipulated by the Regulatory Councils /Affiliating Universities and the number of fulltime teachers for the year	<u>View File</u>
Copies of Guide-ship letters or authorization of research guide provided by the university	<u>View File</u>
Any other relevant information	**No File Uploaded**

2.4.3 - Total Teaching experience of fulltime teachers in number of years (data for the academic year)

10

File Description	Documents
List of teachers including their designation, qualifications, department and number of years of teaching experience (Data Template)	View File
Any other relevant information	No File Uploaded

2.4.4 - Number of teachers trained for development and delivery of e-content / e-courses during the year

23

File Description	Documents
Reports of the e-training programmes	View File
e-contents / e-courses developed	No File Uploaded
Year –wise list of full time teachers trained during the year	No File Uploaded
Certificate of completion of training for development of and delivery of econtents / e-courses / Video lectures / demonstrations	View File
Web-link to the contents delivered by the faculty hosted in the HEI's website	No File Uploaded
Any other relevant information	No File Uploaded

2.4.5 - Number of fulltime teachers who received awards and recognitions for excellence in teaching, student mentoring, scholarships, professional achievements and academic leadership at State, National, International levels from Government / Government-recognized agencies / registered professional associations / academies during the year

4

File Description	Documents
Institutional data in the prescribed format/ Data template	View File
e-copies of award letters (scanned or softcopy)	No File Uploaded
Any other relevant information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - The Institution adheres to the academic calendar for the conduct of Continuous Internal Evaluation and ensures that it is robust and transparent

Pre-examination

Time table and invigilation schedules of midterm and pre final examination are prepared, one month in advance and notified to all concerned. Question papers based on blueprints are prepared by subject teachers and then moderated by HODs. Final question papers are sealed with scrutiny form, attendance sheet, answer booklets and stored in dedicated strong room one week prior to examination.

During Examination

Periodic examinations (midterm and pre final) are held exactly like university by following practices such as specially printed answer booklets, opening of sealed envelope in examination halls etc.

Post examination

Collected papers are returned to strong room by invigilator. Central Assessment is carried out at dedicated CAP center under CCTV surveillance.

Declaration of results

Results are announced within a week post completion of exams by subject teachers. Open house is conducted after every periodic examination.

University also ensures robustness and transparency through practices such as mandatory training and preparation of faculty in conduct of examination, online availability of exam guidelines, dual assessment and blinded / cross region assessment with

complete automation of examination system.

File Description	Documents
Academic calendar	https://nursingcollege.hindujahospital.com/resources/pdf/academic-plan2018-19.pdf
Dates of conduct of internal assessment examinations	ttps://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	**Nil**

2.5.2 - Mechanism to deal with examination-related grievances is transparent, time-bound and efficient. Provide a description on Grievance redressal mechanism with reference to continuous internal evaluation, matters relating to University examination for submission of appeals, providing access to answer scripts, provision of re-totaling and provision for reassessment within 100 - 200 words

College ensures full transparency in the process of evaluation. Evaluated answers booklets of unit tests and periodical exams are shown to students, signatures are taken on answer sheets indicating their acceptance of evaluation. Any student who is unsatisfied with her evaluation can approach the concerned HOD. If student is not satisfied even after HOD's intervention, can write to Grievance Redressal committee. Committee organizes meeting within three days of Grievance receipt. It is mandatory for Grievance Redressal Committee to finalize verdict within 7 days of receiving complaint.

In case of University examination, mainly grievances are of two types. The first type of grievances is related to question paper setting. Such Grievances are forwarded to COE through college with the recommendations for necessary actions.

Second type of Grievance is regarding evaluation after publication of results. If unsatisfied with obtained scores, students can apply for recounting of marks and availing Xerox copies of answer sheets within stipulated 7 days after announcement of results for which necessary administrative support is provided.

File Description	Documents
Details of University examinations / Continuous Internal Evaluations (CIE) conducted during the last year	View File
Number of grievances regarding University examinations/ Internal Evaluation	View File
Any other relevant information	No File Uploaded

2.5.3 - Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system. Describe the reforms implemented in internal evaluation/ examinations with reference to the following within 100 - 200 words Examination procedures Processes integrating IT Continuous internal assessment system Competency-based assessment Workplace-based assessment Self assessment OSCE/OSPE

Examination procedures

Internal Assessment entry and practical marks entry are done online by concerned faculty examiners. Centralized Assessment Program is implemented for theory paper assessment. Marks are entered by data entry operator at CAP centers itself and then verified and confirmed by Data Verifier. Synopsis and dissertation, are submitted online.

Processes Integrating IT

Entire examination process is automated which include facilities such as hall ticket issuance, theory & practical marks entry by respective assessors, submission of internal assessment, synopsis & dissertation & finally result declaration.

Continuous Internal Assessment System

University facilitation CIA through mandatory conduct of two periodical examinations namely midterm and pre final.

Competency based assessment

Integrated practice is structured to facilitates accomplishment of maximum level of competency in year specific MUST KNOW procedures

Work place based assessment

DOPS, clinical evaluation and mini PAT are incorporated to make

learning permanent.

OSCE / OSPE / OSOE

OSCE / OSPE sessions are conducted regularly for helping students to develop skills and confidence in simulated environment.

Objective structured oral examination (OSOE)

OSOE is used for conducting viva during practical examination.

File Description	Documents
Information on examination reforms	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/ssr-criterion.html

2.5.4 - The Institution provides opportunities to students for midcourse improvement of performance through specific interventions. Opportunities provided to students for midcourse improvement of performance through: Timely administration of CIE On time assessment and feedback Makeup assignments /tests Remedial teaching/ support	**A. All of the Above**

File Description	Documents
List of opportunities provided for the students for midcourse improvement of performance in the examinations	View File
Information as per Data template	View File
Policy document of midcourse improvement of performance of students	View File
Re-test and Answer sheets	View File
Any other relevant information	No File Uploaded

2.6 - Student Performance and Learning Outcomes

2.6.1 - The Institution has stated the learning outcomes (generic and programme-specific) and graduate attributes as per the provisions of the Regulatory bodies and the University; which are communicated to the students and teachers through the website and other documents

Institutional curriculum with program specific outcomes is made available online and discussed with parents and students during orientation program. This is followed by detailed discussion of subject related learning outcomes during introduction to each subject and lessons. Cognitive learning outcomes are emphasized and communicated through regular formative and structured feedback mechanism whereas psychomotor learning outcomes are ensured through competency development program. Affective learning outcomes are communicated and emphasized through mentor-mentee interaction, capability enhancement and soft skill development programs. Graduate's attribute include critical thinking & analytical abilities, communication & collaboration skills, competence, leadership and professional conduct. College has structured "Graduate Attribute Enhancement Program" with year specific strategies. Program also intends to track Graduate Attributes on annual basis.

File Description	Documents
Relevant documents pertaining to learning outcomes and graduate attributes	https://nursingcollege.hindujahospital.com/consultancy.html
Methods of the assessment of learning outcomes and graduate attributes	https://nursingcollege.hindujahospital.com/consultancy.html
Upload Course Outcomes for all courses (exemplars from Glossary)	https://nursingcollege.hindujahospital.com/consultancy.html
Any other relevant information	Nil

2.6.2 - Incremental performance in Pass percentage of final year students in the year

File Description	Documents
List of Programmes and the number of students passed and appeared in the final year examination for the year	View File
Link for the annual report of examination results as placed before BoM/ Syndicate/ Governing Council for the year.	**No File Uploaded**
Reports from Controller of Exam (COE) office/ Registrar evaluation mentioning the relevant details and the result analysis performed by the institution duly attested by the Head of the Institution	View File
Trend analysis for the last year in graphical form	**No File Uploaded**
Data template	View File
Any other relevant information	**No File Uploaded**

2.6.3 - The teaching learning and assessment processes of the Institution are aligned with the stated learning outcomes. Provide details on how teaching learning and assessment processes are mapped to achieve the generic and program-specific learning outcomes (for each program) within 100 – 200 words

SN

Program Outcomes

Teaching-Learning Process

Assessment processes

1.

Nursing knowledge,

Clinical Judgment

Active learning methods used such as Brain storming sessions, role-plays, debates, Peer mentoring & ICT based learning strategies

such as Flipped Classrooms.

Web guru mediated mini assignments, travel tutorials open book examinations & university prescribe Periodical Examinations.

2.

Clinical Competency, Compassionate and Empathetic attitude

Structured Clinical supervision, Clinical competency Assurance Program, Outcome Focused Module, Preceptorship program, Team Nursing.

Completely supervised clinical experience, procedure book, competency tracker, work assessment techniques

3.

Communication

Professional Communication Academic literacy Support program

Presentations, seminars & bedside clinic. Communication Skill is assessed through clinical evaluations at the end of every posting & practical examinations.

4.

Individual and Team work

Project based learning and small group activities

Ability to work in team also is part evaluation formats related to projects.

5.

Nursing education administration and clinical Research

Activities such Administration Day, Microteaching sessions, individual Research projects

Post activity debriefing/ feedback session

6.

Value development and effective citizenship

Annual program of value celebration

WOW Tree, Achievement Tree etc.

File Description	Documents
Programme-specific learning outcomes	https://nursingcollege.hindujahospital.com/bsc-nursing.html
Any other relevant information	https://nursingcollege.hindujahospital.com/bsc-nursing.html

2.6.4 - Presence and periodicity of parent-teachers meetings, remedial measures undertaken and outcome analysis. Describe structured mechanism for parent-teachers meetings, follow-up action taken and outcome analysis within 100 - 200 words

Every department has conducted one/two parent teacher meeting. Parents are also notified about progress of the child by posting results of formative assessment. Currently, there are two overseas students present in the campus. Parents of these children are also kept informed about their ward's progress through Skype calls. Every department has dedicated "what's app" group named "Parents partner in Growth" for maintaining regular communication with regard to upcoming events, clinical postings, specific precautions or guidelines etc. Active parents in group are felicitated during parent teacher meeting. Educational sessions are organized for parents on topics such as Monsoon Health, Management of Hypertension. Two committees namely Anti ragging committee, IQAC has presence of parent representative.

File Description	Documents
Proceedings of parent –teachers meetings held during the year	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Follow up reports on the action taken and outcome analysis.	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

166

File Description	Documents
Any other relevant information	[View File](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Number of teachers recognized as PG/ Ph.D research guides by the respective University during the year

7

File Description	Documents
Copies of Guide-ship letters or authorization of research guide provide by the university	[View File](#)
Information as per Data template	[View File](#)
Any other relevant information	**No File Uploaded**
List of full time teachers recognized as PG/ Ph.D guides during the year.	[View File](#)
List of full time teacher during the year.	[View File](#)

3.1.2 - Number of teachers awarded national /international fellowships / financial support for advanced studies/collaborative research and participation in conferences during the year

3

File Description	Documents
Fellowship award letter / grant letter from the funding agency	[View File](#)
List of teachers and their national/international fellowship details (Data templates)	[View File](#)
E-copies of the award letters of the teachers	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - Number of research projects/clinical trials funded by government, industries and non-governmental agencies during the year

Number of Research Projects	Amount / Funds Received
2	95000

File Description	Documents
List of research projects and funding details during the year (Data template)	View File
List of research projects and funding details during the year (Data template)	View File
Link for funding agencies websites	https://www.kopran.com/
Any other relevant information	View File

3.2 - Innovation Ecosystem

3.2.1 - The Institution has created an ecosystem for innovations including Incubation Centre and other initiatives for creation and transfer of knowledge. Describe the available Incubation Centre and evidence of its functioning (activities) within 100 - 200 words

Following outcomes are achieved with regard to five dimensions of Innovation Ecosystem at college.

1. Transfer to Technology

- Virtual publication Desk: One point contact to resolve any issues with regard to publication promote culture of publication.
- Virtual Clinical Library: Easy gateway to access procedural videos, virtual simulation packages, updated clinical resources etc.
- Indigenous system of PO, CO & PSO tracking.

1. Entrepreneurship promotion total

Sessions are conducted wherein students get an opportunities to interact with specialist nurses and possibilities of entrepreneurship in respective specialties. Two startups continued are Lactation Center and Tranquility Center

1. Igniting Youth Innovation

- - National Level Anveshan: Point of care Research competition organized at National level.
  - Departmental level competition such as mind booster
2. Collaboration with Industry, Other universities, regional and national stakeholders
   - Nurse led innovation:
     1. Parent friendly drain
     2. Unique bed cover,
   - College mentored 3 HEIs for quality assurance and generated revenue of Rs 20,000/.
3. Innovation in Nursing Pedagogy

Innovative pedagogies such modules on Empathy & Attitude Building organized for students.

File Description	Documents
Details of the facilities and innovations made	https://nursingcollege.hindujahospital.com/innovation.html
Any other relevant information	https://nursingcollege.hindujahospital.com/resources/pdf/lactation-testimonials.pdf

3.2.2 - Number of workshops/seminars conducted on Intellectual Property Rights (IPR) Research methodology, Good Clinical, Laboratory, Pharmacy and Collection practices, writing for Research Grants and Industry-Academia Collaborations during the year

21

File Description	Documents
List of workshops/seminars during the year(Data template)	View File
Reports of the events	View File
Any other relevant information	View File

3.3 - Research Publications and Awards

3.3.1 - The Institution ensures implementation of its stated Code of Ethics for research. The Institution has a stated Code of Ethics for research, the implementation of which is ensured by the following: There is an Institutional ethics committee which oversees the	A. All of the Above

implementation of all research projects All the projects including student project work are subjected to the Institutional ethics committee clearance The Institution has plagiarism check software based on the Institutional policy Norms and guidelines for research ethics and publication guidelines are followed

File Description	Documents
Institutional Code of Ethics document	View File
Minutes of meetings of the committees with reference to the code of ethics	View File
Any other relevant information	View File

3.3.2 - Number of Ph.D/ DM/ M Ch/ PG Degree in the respective disciplines received per recognized PG teachers* of the Institution during the year

3.3.2.1 - Number of Ph.D.s /DM/M Ch/PG degrees in the respective disciplines received per recognized PG teachers* of the Institution during the year

3

File Description	Documents
Any other relevant information	**No File Uploaded**
List of Ph.D.s /DM/MCh/PG degrees in the respective disciplines received during the year	View File
List of teachers recognized as guides during the year	View File
Information as per Data template	View File
Letter of PG guide recognition from competent authority	View File

3.3.3 - Number of papers published per teacher in the Journals notified on UGC -CARE list in the UGC website/Scopus/ Web of Science/ PubMed during the year

3.3.3.1 - Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during the year

8

File Description	Documents
Number of research papers published per teacher in the Journals notified on UGC website/Scopus/ Web of Science/ PubMed during t	View File
Web-link provided by institution in the template which redirects to the journal webpage published in UGC notified list	**No File Uploaded**
Information as per Data template	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings indexed in UGCCARE list on the UGC website/ Scopus/ Web of Science/ PubMed/ during the year

0

File Description	Documents
List of books and chapters in edited volumes/books published with ISBN and ISSN number and papers in national/ international conference proceedings during the year	**No File Uploaded**
Information as per Data template	View File
Any other relevant information	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Number of extension and outreach activities carried out in collaboration with National and International agencies, Industry, the community, Government and NonGovernment organized bodies through NSS/NCC during the year

33

File Description	Documents
List of extension and outreach activities during the year (Data Template)	View File
List of students in NSS/NCC involved in the extension and outreach activities during the year	View File
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated	View File
Any other relevant information	No File Uploaded

3.4.2 - Number of students participating in extension and outreach activities during the year

145

File Description	Documents
Reports of the events organized	View File
List of extension and outreach activities conducted with industry, community etc for the last year (Data template)	View File
List of students who participated in extension activities during the year	View File
Geotagged photographs of extension activities	No File Uploaded

3.4.3 - Number of awards and recognitions received for extension and outreach activities from Government / other recognised bodies during the year. Describe the nature and basis of awards /recognitions received for extension and outreach activities of the Institutions from Government /other recognised bodies during the year within 100 - 200 words

Extension cell of Hinduja College of Nursing aims at disseminating preventive, promotive,curative and rehabilitative health services in urban and rural communities. Extensionactivities are as follows:Services at adoptedsemi urban fishing village like healthcare related services, skill enhancement session for ANMs from nearby hospitals. Active NSS unit volunteer to Awareness

Programs, CleanlinessDrive, celebration of significant health & health related days with camps, IEC activities.Activities of NSS unit at college involved in Education, Health, Environment& Personality Development.

Community Social Service Unit: Services at adopted orphanage like promoting physical&psychosocial health of inmates donation drive, health check-up,celebration of important festivals &IEC activities.

Residential Rural Outreach Program: Two weeks Outreach program including one week ofspecial camp allows students to organize healthcamps, training sessions, school health programs, clothes &book donation drive to mostunprivileged section of society.

Mobile Health Units at Jawhar, Adivasi village: Services like Diagnosticand treatment facilities along with nutritional supplementation to tribals is provided. All departmentsconduct exclusive extension activitiessuch as donation of food grains, organization of health camps & exhibition foremployees working in nearby industry, IEC activities for sex workers, flash mobs oncleanliness at public places, Mammography Camp and Celebration of Significant health days.

File Description	Documents
List of awards for extension activities in the year	https://nursingcollege.hindujahospital.com/ssr-criterion.html
e-copies of the award letters	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/commitees-nss.html

3.4.4 - Institutional social responsibility activities in the neighbourhood community in terms of education, environmental issues like Swachh Bharath, health and hygiene awareness and socio-economic development issues carried out by the students and staff during the year. Describe the impact of extension activities in sensitizing students to social issues and holistic development within 100 - 200 words

Extension cell of Hinduja College of Nursing aims at disseminating preventive, promotive,curative and rehabilitative health services in urban and rural communities. Extensionactivities are as follows:Services at adoptedsemi urban fishing village like

healthcare related services, skill enhancement session for ANMs from nearby hospitals. Active NSS unit volunteer to Awareness Programs, CleanlinessDrive, celebration of significant health & health related days with camps, IEC activities.Activities of NSS unit at college involved in Education, Health, Environment& Personality Development.

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File Description	Documents
Details of Institutional social responsibility activities in the neighbourhood community during the year	https://nursingcollege.hindujahospital.com/cssu.html
Any other relevant information	https://nursingcollege.hindujahospital.com/commitees-nss.html

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange/ Industry-internship etc. per year for the year

11

File Description	Documents
Certified copies of collaboration documents and exchange visits	[View File](#)
Any other relevant information	**No File Uploaded**
List of collaborative activities for research, faculty/student exchange etc. (Data template)	[View File](#)
Detailed program report for each extension and outreach program should be made available, with specific mention of number of students and collaborating agency participated and amount generated	[View File](#)

3.5.2 - Total number of Functional MoUs with Institutions/ Industries in India and abroad for academic, clinical training / internship, on-the job training, project work, student / faculty exchange, collaborative research programmes etc. during the year

2

File Description	Documents
List of functional MoUs for the year (Data Template)	[View File](#)
E-copies of the MoU's with institution/ industry/corporate house, Indicating the start date and completion date	[View File](#)
List of partnering Institutions/ Industries /research labs with contact details	**No File Uploaded**
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. Describe the adequacy of facilities for teaching-learning viz., classrooms, ICT-enabled classrooms, seminar halls, facilities for clinical learning, learning in the community, Teleconferences, AYUSH-related learning cum therapy centre, well-equipped laboratories, skills labs etc. as stipulated by the appropriate Regulatory bodies within 100 - 200words

College of Nursing has a separate building and fulfils all the prerequisites related to infrastructure norms by INC. There are four lecture halls for BSc Nursing Program & one lecture hall for MSc Nursing program. Specialty wise seminar rooms are present for MSc Nursing students. Class rooms are well ventilated with adequate lighting and equipped with eye RIS smart board, display panels, mounted LCD projectors & Wi-Fi facilities. PG Seminar Rooms are equipped with portable projector with Laptop for conducting seminars and presentations. Smart classroom with set-up of interactive digital Smart TV with speakers for conducting online Webinar and teleconferencing, seminars and workshops is unique feature at college. Departmental block is inclusive of HOD room, faculty offices, departmental library & concerned specialty laboratory. College belief in competency development is reflected through well-equipped laboratories for all the specialties. Separate Simulation Lab is available for practising advance nursing procedures. Exclusively designed PhD Museum serve as a place for generating ideas related to research projects. Audio visual lab with linguaphone facility is available for improving proficiency in English. Well-equipped Bioscience Lab is available for conducting Anatomy-Physiology tutorials. Sprawling Nutrition Lab with kitchen garden is available for Nutrition Demos.

File Description	Documents
List of available teaching-learning facilities such as Class rooms, Laboratories, ICT enabled facilities including Teleconference facilities etc., mentioned above	https://nursingcollege.hindujahospital.com/index.html
Geo tagged photographs	https://nursingcollege.hindujahospital.com/class-photos.html
Any other relevant information	Nil

4.1.2 - The Institution has adequate facilities to support physical and recreational requirements of students and staff - sports, games (indoor, outdoor), gymnasium, auditorium, yoga centre, etc.) and for cultural activities. Describe the adequacy of facilities for sports, games and cultural activities including specification about area/size, year of establishment and user rate within 100 - 200 words

Physical facilities: Separate common rooms are available for each UG class with resting & dining facilities on First floor. MSc students have separate dining area. Every floor has adequate

washrooms & potable drinking water facilities. Single accommodation facility comprises of single room, common dining area with TV & functional kitchen. Divaynjan friendly campus is facilitated through Divyanjan friendly lift, separate washroom & ramp facilities.

Sports & Recreational facilities: College has recreation room with indoor game facilities such as chess, carom, and table tennis. Gymnasium & Jogging Track are available and used by students & staff to improve physical fitness. College has ground for conducting scheduled physical activity sessions with Basketball court in the backside. Dining Hall cum multipurpose room is used for in-house functions apart from spacious Conference Hall at Parent Hospital. College Ground is used for large scale functions such as College Day, Alumni Reunion with collapsible stage & shamiana.

Health related facilities: Nurse led Health Clinic (24X7) is available for faculty & staff for providing first level health services for physical ailments. Mind spa is also used for organizing weekly prayer. College also has counselling room with 24X7 facility for counselling by in-house professional counsellors.

File Description	Documents
List of available sports and cultural facilities	https://nursingcollege.hindujahospital.com/committees-sna.html
Geo tagged photographs	https://nursingcollege.hindujahospital.com/committees-sna.html
Any other relevant information	https://nursingcollege.hindujahospital.com/index.html

4.1.3 - Availability and adequacy of general campus facilities and overall ambience: Describe the availability and adequacy of campus facilities such as hostels, medical facilities, toilets, canteen, post office, bank, roads and signage, greenery, alternate sources of energy, STP, water purification plant, etc. (within 100 - 200 words)

College is located in one of the prominent suburbs of Mumbai. Essential services such as Post-office, Nationalised & Corporate banks as well as police station is in close vicinity of college. College campus has well maintained Garden & Herbarium. Aesthetic quotient of vising lounge is enhanced through comfortable seating

arrangement, aquarium & surrounding garden. Board indicating floor wise facility at entry and specific Signages throughout the campus help outsiders to navigate easily in the campus. Security desk, double locked magnetic door at entry & CCTV surveillance throughout the campus ensures safety. Adequate elevator facilities are present.

Student support is provided through facilities such as Counselling Room, Nurse led Health clinic, Sanitary Napkin vending machine, Xerox facilities at subsidised rate, Gymnasium & Recreation room.

Strategically placed suggestion boxes allow students to raise issues or give feedback. Academic ambience of college is enhanced with display of Vision, Mission & Values as well as boards displaying names of meritorious students & composition of key committees. Research culture in college is augmented through display of research boards. Student's achievements are adequately displayed through flannel boards in the classrooms. Academically oriented ambience, student support facilities & eco-friendly campus are distinct features of college infrastructure.

File Description	Documents
Photographs/ Geo tagging of Campus facilities	https://nursingcollege.hindujahospital.com/index.html
Any other relevant information	https://nursingcollege.hindujahospital.com/index.html

4.1.4 - Number of expenditure incurred, excluding salary, for infrastructure development and augmentation during the year

17778654

File Description	Documents
Audited utilization statements (highlight relevant items)	View File
Details of budget allocation, excluding salary during the year (Data template)	View File
Any other relevant information	View File

4.2 - Clinical, Equipment and Laboratory Learning Resources

4.2.1 - Teaching Hospital, equipment, clinical teaching-learning and laboratory facilities as stipulated by the respective Regulatory Bodies. Describe the adequacy of the Teaching Hospital, equipment, clinical teachinglearning and laboratory facilities as stipulated by the respective Regulatory Bodies within 100 - 200 words

P.D. Hinduja Hospital is 406 bedded multispecialty tertiary care hospital known for its world-class healthcare is a parent hospital for Hinduja College of Nursing. Hinduja Hospital is NABH accredited and has received accreditation and many awards for excellence in healthcare services. In spite of being private self-funded hospital, dedicated floors & specialized areas such as ICUs, Diagnostics, AKD, OT, Oncology are available for practising. Adequate student patient ratio is present due to 85-90% occupancy rate. College has dedicated classroom & faculty offices and separate ICT enabled clinical teaching room in Parent Hospital.

College takes paid affiliation with BYL Nair Hospital with bed strength of over 1000 for experience in Obstetrics & Gynaecology & Psychiatric Nursing. College has signed MOU with superspecility SRCC Narayana Health Hospital, Mahalaxmi for exclusive experience in Pediatric Nursing, Masina Hospital for Psychiatric Nursing. Apart from these hospitals, college has also established linkages with Bachhooali Hospital for ENT & Ophthalmology experience, Tata Hospital for experience in Oncology Nursing, and National Burns Centre for Burns Nursing. Expert sessions and lectures by specialist consultants are arranged in all the postings along with visits to specialized departments or units such as Eye Bank, Forensic Department, Kangaroo Mother Centre, Milk Bank etc.

File Description	Documents
The facilities as per the stipulations of the respective Regulatory Bodies with Geo tagging	https://www.narayanahealth.org/hospitals/mumbai/srcc-childrens-hospital
The list of facilities available for patient care, teaching-learning and research	https://www.hindujahospital.com/
Any other relevant information	https://nursingcollege.hindujahospital.com/admissions-applications.html

4.2.2 - Number of patients per year treated as outpatients and inpatients in the teaching hospital for the year

4.2.2.1 - Number of patients treated as outpatients in the teaching hospital during the year

214997

File Description	Documents
Any other relevant information	[View File](#)
Details of the teaching hospitals (attached hospital or shared hospitals after due approval by the Regulatory Council/ University) where the students receive their clinical training.	[View File](#)
Outpatient and inpatient statistics for the year	[View File](#)
Link to hospital records/ Hospital Management Information System	http://info.hindujahospital.com/intranet/it/index/Hospital-Forms-and-Formats

4.2.3 - Number of students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

4.2.3.1 - Number of UG students exposed to learning resource such as Laboratories, Animal House & Herbal Garden (in house OR hired) during the year

119

File Description	Documents
Detailed report of activities and list of students benefitted due to exposure to learning resource	[View File](#)
Details of the Laboratories, Animal House & Herbal Garden	[View File](#)
Number of UG, PG students exposed to Laboratories, Animal House & Herbal Garden (in house OR hired) per year based on time-table and attendance	[View File](#)
Any other relevant information	[View File](#)

4.2.4 - Availability of infrastructure for community based learning. Institution has: Attached Satellite Primary Health Center/s Attached Rural Health Center/s other than College teaching hospital available for training of students Residential facility for	**A. All of the Above**

students / trainees at the above peripheral health centers /hospitals Mobile clinical service facilities to reach remote rural locations

File Description	Documents
Description of community-based Teaching Learning activities (Data Template)	View File
Details of Rural and Urban Health Centers involved in Teaching Learning activities and student participation in such activities	View File
Government Order on allotment/assignment of PHC to the institution	View File
Any other relevant information	View File

4.3 - Library as a Learning Resource

4.3.1 - Library is automated using Integrated Library Management System (ILMS). Describe the Management System of the Library within 100 - 200 words

Main library at college is fully airconditioned & well-furnished to accommodate students and provide conducive environment for study. Library is automated through Academia ERP - Known as SLIM Software. The product is built on cutting-edge Java technology and is robust & scalable. Librarian can access administration login for data entry of library books & other resources. Daily transaction report (Issue-return) can be generated from this software. Login ID & password are provided to students to access online public access catalogue. The software is having additional features such as member photograph can be seen while issuing the books. The status of a book such as withdrawn / write-off /damaged/lost and paid is easily located.

Salient Features of SLIM library software are OPAC (Library users can access book details and availability of books while using online public access catalogue), Bulk books update, Manage publication, Issue Return of books, Accession reports.

Central library situated at P.D.Hinduja Hospital at Mahim. The library is fully automated with Koha Library software. Koha includes modules for Acquisitions, Circulation, Cataloguing,

Serials management, Authorities, Flexible reporting, Label printing, multi-format notices, Offline circulation for when Internet access is not available, and much more.

File Description	Documents
Geo tagged photographs of library facilities	https://www.hindujahospital.com/college-nursing/index.html
Any other relevant information	http://info.hindujahospital.com/intranet/it/index/Nursing

4.3.2 - Total number of textbooks, reference volumes, journals, collection of rare books, manuscripts, Digitalized traditional manuscripts, Discipline-specific learning resources from ancient Indian languages, special reports or any other knowledge resource for library enrichment

The library is the prime learning resource of the college with almost 3682 (Print) 1038(online) books &19(Print) 672(online) journals.

Reference collection, CDs & DVDs collection, journal`s display, student's research projects, bound journals collections and institutional repository collection, annual research reports are maintained in the library. Many e-books & e-journals (Oxford, BMJ, Ovid Journals & clinical key database) links are provided to the library users on demand.

To create awareness among the library users, regarding rare literature rare book society of India link is provided also all links are made available on college website. Online Free books and journals link are provided to the students for reference. Students can get access of all educational material, including textbooks, audio, video, periodicals and a variety of other print and non-print materials through E-pathshala. These materials can be downloaded by the user for offline use.

Dr. A. P. J. Abdul Kalam Leisure Books Corner for enhancing the reading habit among students with additional space. Hostel Library & Departmental Library provide access to learning resources beyond college hours.

College also has subscription for newspapers in both English and regional languages.

File Description	Documents
Data on acquisition of books / journals /Manuscripts /ancient books etc., in the library	http://info.hindujahospital.com/intranet/index
Geotagged photographs of library ambiance	https://www.hindujahospital.com/college-nursing/academics.html
Any other relevant information	https://www.rarebooksocietyofindia.org/

4.3.3 - Does the Institution have an e-Library with membership / registration for the following: 1 e – journals / e-books consortia E-Shodh Sindhu Shodh ganga SWAYAM Discipline-specific Databases

B. Any 3 of the Above

File Description	Documents
Details of subscriptions like e-journals, e-Shodh Sindhu, Shodh ganga Membership etc. (Data template)	View File
E-copy of subscription letter/member ship letter or related document with the mention of year to be submitted	View File
Any other relevant information	View File

4.3.4 - Annual expenditure for the purchase of books and journals including e- journals during the year (INR in Lakhs)

14087867

File Description	Documents
Audited Statement highlighting the expenditure for purchase of books and journal / library resources	View File
Details of annual expenditure for the purchase of books and journals including e-journals during the year (Data template)	View File
Any other relevant information	No File Uploaded

4.3.5 - In-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students (data for the academic year) Describe in-person and remote access usage of library and the learner sessions/library usage programmes organized for the teachers and students data for the preceding academic year within 100 - 200 words

Following programs are organised by library to promote in person & remote usage of library:

Library orientation program :

At the beginning of academic year, library orientation program organized for newly admitted students as well as teaching faculty. Sessions on use of different e-resources, Plagiarism prevention , e-path Shala portal, MUHS digital library, National Digital library are provided to faculty & students.

To motivate students towards the use of library different activities organized in the library.

- Vachan Prerana divas, National library week celebration, Book display during workshop or seminar Book exhibition, Information display on Library notice board
- Book Bank Scheme: College has implemented MUHS Book Bank Scheme since Academic Year 2013-14.
- Kalam's corner: College started Kalam's corner in honor of Dr. A. P. J. Abdul Kalam for enhancing the reading habits, also to motivate and increase the value of spirituality among students.
- Current Awareness Service: List of additions to the library collections, newspaper clippings is displayed on the notice board.

- Institutional Repository: Includes Procedure manuals, Code of Conduct Handbook, Best Practices Book, NAAC SSR (2011), Institutional Curriculum Manual, Antarnaad- College magazine, Hinduja Hospital Annual Research Reports, Diary, Hard & soft copies of previous question papers.

File Description	Documents
Details of library usage by teachers and students	https://nursingcollege.hindujahospital.com/academics.html
Details of library usage by teachers and students	https://www.hindujahospital.com/college-nursing/index.html
Any other relevant information	http://info.hindujahospital.com/intranet/it/index/library

4.3.6 - E-content resources used by teachers: MOOCs platforms SWAYAM Institutional LMS e-PG-Pathshala Any other	B. Any 4 of the Above

File Description	Documents
Links to documents of e-contents used	View File
Data template	No File Uploaded
Any other relevant information	No File Uploaded

4.4 - IT Infrastructure

4.4.1 - Number of classrooms, seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (data for the academic year)

24

File Description	Documents
Number of classrooms and seminar halls and demonstration rooms linked with internet /Wi-Fi-enabled ICT facilities (Data Template)	View File
Geo-tagged photos of the facilities	View File
Any other relevant information	View File

4.4.2 - Institution frequently updates its IT facilities and computer availability for students including Wi-Fi . Describe computer availability for students and IT facilities including Wi-Fi with the date(s) and nature of updation within 100 - 200 words

Administrative & Academic processes are automated. Total 30 computers with higher configuration, internet facilities & latest technology are available in the college. Entire teaching block is enabled with Wi-Fi. Intranet facilities are available to connect college with hospital although geographically separated. Extensive integration of ICT in education demands regular & preventive maintenance to prevent disruption of services. Hence adequate measures are taken in terms AMC facilities & regular updating of existing system. Hinduja Hospital has adequately staffed IT department with centralized approach to all IT related services. College has Technical Person to coordinate with IT manager in case of troubleshoot as well as on regular basis. Apart from this, technical person from college periodically checks all the computers and problems if any are notified to concerned individuals from IT department. All computers are protected with advanced version antivirus, Quick heal. Uninterrupted internet facility is provided through two vendors namely Tata & In2 Cable. Computer lab has dedicated 10 & 8 computers with fee internet for students & faculty respectively. Technical assistance to students is provided. Well placed preventive maintenance system complemented with additional support from IT department has resulted in minimum or no downtime and uninterrupted services.

File Description	Documents
Documents related to updation of IT and Wi-Fi facilities	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	http://info.hindujahospital.com/intranet/index

4.4.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS

File Description	Documents
Details of available bandwidth of internet connection in the Institution(Data Template)	View File
Bills for any one month of the last completed academic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant information	View File

4.5 - Maintenance of Campus Infrastructure

4.5.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

8260785

File Description	Documents
Audited statements of accounts on maintenance o f physical facilities and academic support facilities duly certified by Chartered Accountant / Finance Officer	View File
Details about approved budget and expenditure on physical and academic support facilities (Data templates)	View File
Any other relevant information	View File

4.5.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports facilities, computers, classrooms etc. Describe policy details of systems and procedures for maintaining and utilizing physical and academic support facilities within a maximum of 100 -200 words.

Infrastructure committee at college has established well-defined systems for maintaining and utilizing physical facilities. Other committees such as Discipline & Hostel Committee play significant role in maintaining infrastructure. Infrastructure committee is responsible for taking regular rounds, identifying deficiencies & notifying the same. Separate revenue budget for infrastructure maintenance is present. Assigned engineer from HNH visits college on regular basis as a part of infrastructure maintenance. Cleanliness of campus is maintained with adequate number of outsourced housekeeping staff. Facilities such as elevators, water purifiers, solar system, and Pestcontrol are maintained through service agreements/AMCs with vendors. Electrician visits twice in a week for preventive maintenance or fixing any issues related to electricity. Carpenter too visits the campus on regular basis for carpentry related work. Standard Operating Procedures are present for routine infrastructure maintenance activities such as curtain change, laundry etc. State of art Laboratories are maintained by assigning dedicated faculty for individual lab as an In-charge. All other student support facilities are maintained by dedicated faculty and responsibility is rotated every year. Hostel facilities are kept functional through close vigilance by warden.

Added feature includes Surveillance committee that looks after hygienic practises in the college & hostel.

File Description	Documents
Minutes of the meetings of the Maintenance Committee	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Log book or other records regarding maintenance works	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/ssr-criterion.html

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships/ freeships / fee-waivers by Government / Non-Governmental agencies / Institution during the year

73

File Description	Documents
Attested copies of the sanction letters from the sanctioning authorities	View File
List of students who received scholarships/ free ships/fee-waivers	View File
Any other relevant information	View File
Data template	View File

5.1.2 - Capability enhancement and development schemes employed by the Institution for students: Soft skill development Language and communication skill development Yoga and wellness Analytical skill development Human value development Personality and professional development Employability skill development	**A. All of the Aboe**

File Description	Documents
Any other relevant information	**No File Uploaded**
Link to Institutional website	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Details of capability enhancement and development schemes(Data Template)	View File

5.1.3 - Number of students provided training and guidance for competitive examinations and career counseling offered by the Institution during the year

68

File Description	Documents
List of students benefited by guidance for competitive examinations and career counselling during the year (Data template)	View File
Institutional website. Web-link to particular program/scheme mentioned in the metric	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Copy of circular/ brochure/report of the event/ activity report Annual report of Pre-Examination Coaching centres	**No File Uploaded**
list of students attending each of these schemes signed by competent authority	**No File Uploaded**
Any other relevant information	View File

5.1.4 - The Institution has an active international student cell to facilitate study in India program etc.., Describe the international student cell activities within 100 - 200 words

Following support services are provided through Integrated Overseas Student Support (ISOS) cell:

- **ISOS cell coordinates with international students for admission and immigration needs, VISA requirements etc.**
- **The administrative staff of ISOS cell coordinates with overseas students for admission and eligibility. Provides**

- logistic support for opening bank accounts and receipt of equivalency from Association of Indian Universities.
- Introducing the students to their mentors and/or to classes and fellow students.
- Providing verification as per the requirement of organizations from native countries.
- Similar fee structure for Indian & NRI students Provision of Single room accommodation for overseas students.

On academic front, international students are provided with following facilities:

- National and Local Language training is given for facilitating conversation with patients Escort along with pick up and drop facility from & to airport for overseas travel.
- Facility for parents to communicate with Faculty and Principal as per timelines of native countries. Translator facility for audio-visual aids available.
- Institution has published Language dictionary (English to Hindi and Marathi) for helping overseas students in preparation of learning resources and AV Aids.
- Regular reports about student`s performance is sent to parents. Placement assistance provided after completion of course.
- Counselling & Mentoring facility is available.

File Description	Documents
For international student cell	https://nursingcollege.hindujahospital.com/student-support.html
Any other relevant information	Nil

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances / prevention of sexual harassment and prevention of ragging Adoption of guidelines of Regulatory Bodies Presence of the committee and mechanism of receiving student grievances (online/ offline) Periodic meetings of the committee with minutes Record of action taken	A. All of the Above

File Description	Documents
Minutes of the meetings of student Grievance Redressal Committee and Anti-Ragging Committee/Cell	View File
Circular/web-link/ committee report justifying the objective of the metric	https://nursingcollege.hindujahospital.com/grievance-redressal.html
Details of student grievances and action taken (Data template)	View File
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students qualifying in state/ national/ international level examinations (eg: GATE/ GMAT/ GPAT/ CAT/ NEET/ GRE/ TOEFL/ PLAB/ USMLE/ AYUSH/ Civil Services/ Defence/ UPSC/ State government examinations/ AIIMSPGET, JIPMER Entrance Test, PGIMER Entrance Test etc.,) during the year.

31

File Description	Documents
List of students qualifying in state/ national/ international level examinations during the year (Data template)	View File
Pass Certificates of the examination	View File
Copies of the qualifying letters of the candidate	**No File Uploaded**
Any other relevant information	View File

5.2.2 - Number of outgoing students who got placed / self-employed during the year

32

File Description	Documents
Annual reports of Placement Cell	View File
Self-attested list of students placed /self-employed	View File
Details of student placement / self-employment during the year (Data template)	View File
Any other relevant information	**No File Uploaded**

5.2.3 - Number of the graduated students of the preceding year, who have progressed to higher education

2

File Description	Documents
Supporting data for students/alumni as per data template	View File
Details of student progression to higher education (Data template)	View File
Any other relevant information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
Duly certified e-copies of award letters and certificates	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.3.2 - Presence of a Student Council, its activities related to student welfare and student representation in academic & administrative bodies/ committees of the Institution. Describe the Student Council, its activities related to student welfare and student representation in academic & administrative bodies /committees of the Institution within 100 - 200words

College of Nursing has a very active Student Council. Important

activities of Student Council comprise of organization of regular Student Council meetings and activities aimed at imparting knowledge, improving participation and leadership among students every year.

Apart from Student Council, students are an integral part of following Committees or Bodies.

Curriculum Committee: Both UG & PG students are given representation at Curriculum Committee. Also, they are allowed to be a part of Curricular Convention wherein curricular gaps are identified by all the stakeholders and action plan is prepared to fill those gaps in phase wise manner.

Library Committee: Student representatives help for finalizing Annual Book Procurement Plan based on student's needs & demands.

Intellectual Property Rights Cell: Students representatives in IPR (UG & PG) are involved in organization of Nurse Scientist Galore, Idea-O-Meter & other scientific forums.

Internal Quality Assurance Cell: Students representatives at IQAC are actively involved in Quality related Initiatives such as educational workshops, Quality & Safety Week Celebration, organization of events.

Editorial Committee: Students are actively involved in publication of E Magazine Antarnaad and Wall Magazine Bloomberg.

Anti- ragging Committee: Students representatives in Antiragaging committee takes initiative to organize sensitization activities against ragging.

File Description	Documents
Reports on the student council activities	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/committees-sna.html

5.3.3 - Number of sports and cultural activities/competitions organised by the Institution during the year

10

File Description	Documents
List of sports and cultural activities / competitions organized during the year (Data Template)	[View File](#)
Report of the events with photographs	[View File](#)
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association is registered and holds regular meetings to plan its involvement and developmental activates with the support of the college during the year. Describe the contributions of the Alumni Association to the Institution during the year within 100 – 200 words

Educational Activities:

- **Alumni Student interaction throughout the year for sharing best practices, enhancing clinical competency, inculcating effective study habits and smart tips for enhancing academic performance. Motivation of student during orientation program through interaction.**
- **Distinguished Alumni members serve as resource members and faculty for conferences and workshops Organization of leadership workshop every year for final Year MSc Nursing Students. Inculcating right value system during Value Enhancement Program.**
- **Participation in Curriculum Convention**

Social Activities:

- **Donation of clothes and grains**
- **Organization of Diabetes screening camp for people residing in neighbourhood and employees of nearby companies.**
- **Generating funds by conducting Fund raising activities like games and food fest.**
- **Donation of books, facilities and equipment for students and college**
- **Donation of clothes and personal hygiene kits during major disaster floods and earthquakes. Organizing awareness campaign for blood donation and organ donation.**
- **Participating actively in blood donation and screening camps.**

Networking & Reunion:

Alumni network is maintained through Facebook and WhatsApp group.

Cultural Activities:

- **Organization of various competitions for Talent search, Personality contest, dance and other cultural activities**

Rewards and Recognition:

- **Distinguished alumni are felicitated during alumni reunion**

Placement:

- **Alumni are given first priority for placement in parent institution and other institutions**

File Description	Documents
Registration of Alumni association	**Nil**
Details of Alumni Association activities	https://nursingcollege.hindujahospital.com/alumni-events.html
Frequency of meetings of Alumni Association with minutes	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Quantum of financial contribution	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Audited statement of accounts of the Alumni Association	https://nursingcollege.hindujahospital.com/ssr-criterion.html

5.4.2 - Provide the areas of contribution by the Alumni Association / chapters during the year Financial /kind Donation of books /Journals/volumes Students placement Student exchanges Institutional endowments	A. All of the Above

File Description	Documents
List of Alumni contributions made during the year	View File
Extract of Audited statements of highlighting Alumni Association contribution	View File
Certified statement of the contributions by the head of the Institution	**No File Uploaded**
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The Institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance. Describe the Vision and Mission of the Institution, nature of governance, perspective plans and stakeholders' participation in the decision-making bodies highlighting the activities leading to Institutional excellence.

Mission: Our mission is to provide Quality Patient Care through Quality Education based on our strong commitment to practice, education, research, innovation & collaboration.

Vision: Our goal is to be the National Leader among Academic Health Centres in Nursing.

The features mentioned below are reflective of our constant endeavour to progress in the light of our stated Vision & Mission.

Realisation of Perspective plan & Stakeholder`s participation in decision making

College aims at being the Centre of Excellence in Nursing Education & also to rank among top 5 institutions of Nursing Education Nationally.

Curriculum enrichment: Hinduja College of Nursing commenced BSc Nursing program in 2006, followed by MSc Nursing in 2010. In 2012, college received prestigious 'A grade' with CGPA – 3.08. during accreditation. Presently, CON is offering 5 programs. College underwent 2nd cycle of accreditation with CGPA 2.94.

Research & Innovations as an integral part of curriculum: Nurse led innovations are encouraged & displayed through activities such

as Nurse Scientist Galore and Idea-O Meter organised by IPR cell.

Collaborative Learning is facilitated through various linkages created with specialised & super specialised hospitals in city, health care related industries & professional organisations.

File Description	Documents
Vision and Mission documents approved by the College bodies	https://nursingcollege.hindujahospital.com/what-we-stand-for.html
Achievements which led to Institutional excellence	https://nursingcollege.hindujahospital.com/resources/pdf/academic-excellence-19.pdf
Any other relevant information	https://nursingcollege.hindujahospital.com/quality-initiatives.html

6.1.2 - Effective leadership is reflected in various Institutional practices such as decentralization and participative management. Describe the organogram of the college management structure and its functioning system highlighting decentralized and participatory management and its outcomes in the Institutional governance within 100 - 200 words

Principal, College of Nursing is given an autonomy with direct reporting to CEO, administrative head of Hinduja Hospital. CEO in consultation with Trustees & Executive Committee members gives strategic directions to the principal.

Principal prepares the action plan keeping in view the short term and long-term goals of the institution and gets it executed through Head of Departmaents, IQAC and other committees.

Principal is given authority to plan budget and allocate resources. Principal in consultation with various Heads of Departments allocate institute level portfolios to faculty members. The department level portfolios are allocated by HODs in consultation with Principal.

Academic management of programs is decentralised at Departmental Level wherein HODs are given academic freedom to plan academic calendar, master rotation plan & clinical experiences.

At Departmental level, subject teachers are given academic freedom to plan subject specific pedagogy.

HOD's & Class Co-ordinators are given opportunity to plan & chair monthly faculty meetings wherein they are responsible for planning agenda along with its execution.

Non-teaching faculty are also given representation on various committees such as Admission Cell, Local Management Committee, IQAC and Budget.

Student representatives are included in all committees such as Curriculum Committee, Library Committee, Hostel Committee and IQAC.

File Description	Documents
Relevant information /documents	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/index.html

6.2 - Strategy Development and Deployment

6.2.1 - The Institutional has well defined organisational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed. Provide the write-up within 100 - 200 words

Since inception, college has committees as per INC & MUHS norms being actively involved & participating in the growth of college.

Following are the significant contributions by committees for AY 2021-2022

SN

Committee

Significant Contribution

1

Local Management Committee

- **Approval of perspective plan for 2022-2032**

- Approval of Process pathways for key processes

2

Curriculum Committee

- Validation of Institutional Curriculum for I Year BSc Nursing (Revised syllabus by INC)

3

Grievance Redressal Committee

- Revised protocol for Internal Assessment

4

Anti-ragging Committee

- Anti-ragging awareness campaigns and squad rounds

5

Committee for prevention of Sexual Harassment at workplace

- Conducted certified online POSH training module for all employees

6

Research Committee

- Organization of,National level Anveshan: Research competition for point of care innovations.

7

Library Committee

- Automation of library (Update with SLIM software)

8

Hostel Committee

- Revision of Hostel Rules

File Description	Documents
Minutes of the College Council/ other relevant bodies for deployment/ deliverables of the strategic plan	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/college-through-ages.html
Organisational structure	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Strategic Plan document(s)	https://nursingcollege.hindujahospital.com/what-we-stand-for.html

6.2.2 - Implementation of e-governance in areas of operation Academic Planning and Development Administration Finance and Accounts Student Admission and Support Examination	**A. All of the Above**

File Description	Documents
Data template	View File
Institutional budget statements allocated for the heads of E_governance implementation	**No File Uploaded**
e-Governance architecture document	**No File Uploaded**
Screen shots of user interfaces	View File
Policy documents	View File
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Teaching & Non-Teaching Faculty

- **Statutory**
- **Employer`s contribution towards Provident Fund**

- Gratuity
- Ex Gratia Leave
- Travel Allowance
- Annual Performance Appraisal & increments
- Leave: Earned Leave, Sick Leave & Casual Leave Maternity Leave for 6 months

Additional

- Well maintained, air-conditioned, individual offices/workstations
- Subsidised Mess Facility
- Free Uniform & Footwear
- Free Medical Inpatient & Outpatient facility without limits for employee and dependants (kids/ spouse)
- Annual Health Check-up Facility
- Festival Advance
- Death Relief Fund
- Long Service Award
- Diwali Gift/ Sweets
- Gifts & free meals on Founder`s Anniversaries.
- Annual Day Celebration: Free meals & games coupons
- Deputation for attending International, National, State level conferences, workshops & exchange programs.
- Duty leaves for attending conferences, symposia and seminars, delivering lectures in institutes and colleges or university related work.
- Mind spa & Counselling facility for maintaining mental Health
- Tranquillity Corner for availing CAM facilities
- Lactation Centre for expression & storage of Breast milk.
- In House Gymnasium for Physical fitness
- Credit Society for loan on minimal interest rates
- In house updates on professional and soft skills.

File Description	Documents
Policy document on the welfare measures	http://info.hindujahospital.com/intranet/upload/Section/Induction%20manual%20Employees.pdf
List of beneficiaries of welfare measures	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant document	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

13

File Description	Documents
Details of teachers provided with financial support to attend conferences, workshops etc. during the year (Data Template)	View File
Policy document on providing financial support to teachers	View File
List of teachers provided membership fee for professional bodies	View File
Receipts to be submitted	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the University for teaching and non- teaching/technical staff during the year (Continuing education programmes, entrepreneurship development programmes, Professional skill development programmes, Training programmes for administrative staff etc.,)

23

File Description	Documents
List of professional development / administrative training programmes organized by the Institution during the year and the lists of participants who attended them (Data template)	View File
Reports of Academic Staff College or similar centers Verification of schedules of training programs	View File
Copy of circular/ brochure/ report of training program self conducted program may also be considered	**No File Uploaded**
Any other relevant information	View File

6.3.4 - Number of teachers undergoing Faculty Development Programmes (FDP) including online programmes during the year (Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

23

File Description	Documents
Days limits of program/course as prescribed by UGC/ AICTE or Preferably Minimum one day programme conducted by recognised body/academic institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**
Details of teachers who have attended FDPs during the year (Data template)	View File
E-copy of the certificate of the program attended by teacher	View File

6.3.5 - Institution has Performance Appraisal System for teaching and non- teaching staff. Describe the functioning of the Performance Appraisal System for teaching and nonteaching staff within 100 - 200 words

Performance appraisal system is centralised at HR department of Hinduja Hospital. Period of Performance Management System is from April – March.

PMS process is initiated & implemented as follows:

- HR department organises two hours training session to orient staff to PMS
- IQAC organizes Annual workshop on "Key Result Area (KRA) Updates"
- At college, all teaching & non-teaching faculty develops their KRA based on vision, mission and perspective plan of college.
- Goal setting is done & finalised in consultation with immediate Appraiser
- Mid-year review is undertaken by Appraiser & Appraisee.
- At the end of year, every faculty prepares KRA fulfilment report & submits to immediate appraiser.
- Final Appraisal form duly signed by appraises, appraiser & reviewing officer is submitted to HR department.
- Followed by Normalization meetings, scores are communicated to Appraisee with Increment letter.

Merits of existing PMS

- PMS with strict adherence to process timeline
- Regular PMS with appropriate annual increments
- Transparent, objective system of Performance Management based on Goals/ Key deliverables as well as competencies.
- Incorporation of best HR practises such as different level of Performance appraisal.
- Initially self-appraisal followed by immediate supervisor & finally reviewing officer.
- Competencies differentiation as per the grade and normalization.

File Description	Documents
Performance Appraisal System	http://info.hindujahospital.com/intranet/upload/Section/Induction%20manual%20Employees.pdf
Any other relevant information	https://nursingcollege.hindujahospital.com/ssr-criterion.html

6.4 - Financial Management and Resource Mobilization
6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Following sources mobilized for resource generation:

SN

Sources

Resources Mobilised

1

Linkages with Speciality & Super speciality Hospitals

- Waiving of Affiliation charges
- Experts Sessions

2

Collaboration with Pharmaceutical & Healthcare Industries.

- Organization of Sponsored programs, Value added courses

3

MUHS- Affiliating University

- Mobilization of short term & long-term research grants
- Mobilization of grants for various student welfare activities such as Earn & Learn, Book Bank Scheme, Savitribai Phule Scholarships.
- Receipt of Grant for Extension activities & organization of workshops

4

Personal Donations

- Freeships for students

5

Consultancy services

- Funds generated utilized for Quality initiatives

6

Grants from other Governmental & nongovernmental Organization

- Receipt of grant from NAAC, ICMR for workshop organization at National level

7

Grants/donations from Alumni

- Monetary donations to create facility
- Non-monetary donations (Sharing of expertise, free affiliation or visit to respective clinical areas)

8

Fundraising activities at college

- Organization of Canteen Day, Fairs.
- Toss out Day

9

Fund mobilization through materials produced within college

- Sale of Learning Resource Materials, books published by college

10

Mobilization of resources through miscellaneous activities

- Administrative support to avail facility of sponsored Fellowship Programs, CNEs

11

Start-ups

- Income through Nurse led Lactation Centre, Tranquillity Corner for provision of CAM therapies.

File Description	Documents
Resource mobilization policy document duly approved by College Council/other administrative bodies	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Procedures for optimal resource utilization	https://nursingcollege.hindujahospital.com/get-involved.html
Any other relevant information	https://livetogivehope.hindujahospital.com/

6.4.2 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling any audit objections within 100 -200 words

Financial Management of College of Nursing is centralised at Finance Department at Hinduja Hospital. Principal in consultation with HODs & dedicated finance officer at college prepares capital & revenue budget which is then approved during Annual Budget Committee Meeting headed by CEO. Although financial management is centralised, College of Nursing has a separate budget & audited statement account which is extracted from the books of accounts of National Health & Education Society. There is an independent Internal Audit Department directly reporting to Group President & CEO. Internal Audit department regularly conducts internal financial audits as per statutory & incidental requirements. Clarifications are sought if there are any significant variances. Causes & solutions to manage the variances are identified in consultation with Principal. Thereafter preventive & corrective actions are undertaken. External Audit is conducted annually by B.K.Khare & Co, certified chartered account firm with an aim to give a true & fair view of financial position & financial performance of college of nursing with accounting standards generally accepted in India. Financial Management is completely automated at hospital & college. Queries if any are resolved through consultation with Principal & Financial Officer at college.

File Description	Documents
Documents pertaining to internal and external audits for the last year	https://nursingcollege.hindujahospital.com/quality-initiatives.html
Any other relevant information	https://nursingcollege.hindujahospital.com/ssr-criterion.html

6.4.3 - Total Grants received from government/non-government bodies, individuals, philanthropists during the year (INR in Lakhs)

Funds/grants received from government bodies (INR in Lakhs)	Funds/grants received from nongovernment bodies (INR in Lakhs)
30000	1030000

File Description	Documents
Audited statements of accounts for the year	View File
Copy of letter indicating the grants/ funds received by respective agency as stated in metric	View File
Provide the budget extract of audited statement towards Grants received from Government / non-government bodies, individuals, philanthropist duly certified by chartered accountant/ Finance Officer	View File
Information as per Data template	View File
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Institution has a streamlined Internal Quality Assurance Mechanism. Describe the Internal Quality Assurance Mechanism in the Institution and the activities of IQAC within 100 - 200 words

College has an Internal Quality Assurance Cell established in 2011. Composition of IQAC is always as per the guidelines provided by NAAC with inclusion of all stakeholders. IQAC has a dedicated well-furnished office with adequate storage, computer facilities

and independent presence on college website.

Contributing to National Development: Significant curricular enrichment activities include, revision of Institutional Curriculum, organization of Curricular Convention & Audit, Incorporation of value added, value based, and activity-based programs and initiation of Exchange Programs.

Promoting use of Technology: As a result of successful implementation of IT roadmap, administrative & academic processes at college are automated with dedicated software.

Value Development: Inclusion of Ancient Scripture Program, Monthly celebration of Values and designing of Student Recognition Program with due attention to attitude development are some of the efforts undertaken by IQAC.

Fostering Global Competencies: IQAC has provided impetus to activities such as collaborative projects with NAAC, ICMR, CCNS, Global Research Network, encouraging authorship among faculty & students,

Quest for Excellence: IQAC has attempted to achieve strategic excellence by undertaking activities such as designing & implementation of strategies for realizing perspective plan, undertaking Continuous Quality Enhancement strategies through participation in Accreditation, NIRF, AAA and Leadership development programs.

File Description	Documents
The structure and mechanism for Internal Quality Assurance	https://nursingcollege.hindujahospital.com/committees-internal-quality-introduction.html
Minutes of the IQAC meetings	https://nursingcollege.hindujahospital.com/committees-internal-quality-introduction.html
Any other relevant information	https://nursingcollege.hindujahospital.com/committees-internal-quality-introduction.html

6.5.2 - Number of teachers attending programs/ workshops/ seminars specific to quality

improvement in the year (Please exclude participations in Faculty Development Programmes (FDP) mentioned in metric 6.3.4)

File Description	Documents
Details of programmes/ workshops/ seminars specific to quality improvement attended by teachers during the year	View File
List of teachers who attended programmes/ workshops/ seminars specific to quality improvement during the year	View File
Certificate of completion/participation in programs/ workshops/ seminars specific to quality improvement	No File Uploaded
Information as per Data template	View File
Any other relevant information	No File Uploaded

6.5.3 - The Institution adopts several Quality Assurance initiatives. The Institution has implemented the following QA initiatives: Regular meeting of Internal Quality Assurance Cell (IQAC) Feedback from stakeholder collected, analysed and report submitted to college management for improvements Organization of workshops, seminars, orientation on quality initiatives for teachers and administrative staff. Preparation of documents for accreditation bodies (NAAC, NBA, ISO, NIRF, NABH, NABL etc.,)	A. All of the Above

File Description	Documents
Information as per Data template	[View File](#)
Annual report of the College	[View File](#)
Minutes of the IQAC meetings	[View File](#)
Copies of AQAR	**Nil**
Report of the feedback from the stakeholders duly attested by the Board of Management	**No File Uploaded**
Report of the workshops, seminars and orientation program	**No File Uploaded**
Copies of the documents for accreditation	[View File](#)
Any other relevant information	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Total number of gender equity sensitization programmes organized by the Institution during the year

7

File Description	Documents
List of gender equity sensitization programmes organized by the Institution (Data template)	[View File](#)
Copy of circular/brochure/ Report of the program	[View File](#)
Extract of Annual report	**No File Uploaded**
Geo tagged photographs of the events	**No File Uploaded**

7.1.2 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

Annual Gender Sensitization Action Plan is prepared in the

beginning of every academic year to sensitize masses about gender equality. NSS Volunteers organize various participative and interactive sessions on 'Gender Sensitization' on regular basis in the nearby locality.

Educational Program:

- To promote importance of Breast-feeding, breast-feeding week celebration and Workshop on breast feeding is organised.
- Sensitization program on prevention of sexually transmitted disease is organised for domestic sex workers.

Awareness Campaign:

- Rally on women empowerment & female feticides conducted by active NSS volunteer of NSS unit. Flash mob on Domestic Violence & its impact is conducted for nearby community.
- Awareness program on menstrual health and menstrual hygiene is organised for Adolescent girls.
- Celebration of National & International Days: International women Days is celebrated every year to sensitize people about womanhood, their achievements and their significant contributions to society. The day also emphasises the importance of gender equality.

Screening Campaigns:

- Mega Health camp, Health Mela, Diabetes screening camp, Breast care camp and cardiac camp is organised for men and women for early identification and prompt treatment. Health education session, puppet shows and exhibition is displayed to attract and motivate people to adopt health lifestyle practices.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of a. Safety and security b. Counselling c. Common Rooms d. Day care centre for young children	https://nursingcollege.hindujahospital.com /resources/pdf/women-safety-security.pdf
Any other relevant information	https://nursingcollege.hindujahospital.com /resources/pdf/women-safety-security.pdf

7.1.3 - The Institution has facilities for alternate sources of energy and energy conservation devices 1 Solar energy Wheeling to the Grid Sensor based energy conservation Biogas plant Use of LED bulbs/ power efficient equipment	**A. All of the Above**

File Description	Documents
Geotagged Photos	**Nil**
Installation receipts	View File
Facilities for alternate sources of energy and energy conservation measures	View File
Any other relevant information	**No File Uploaded**

7.1.4 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 100 - 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

An integrated waste management strategy which comprises of Waste minimization in the form of proper waste segregation and utilization is adopted.

Segregation of solid waste at source:

Dry Waste: Dry waste generated is then collected separately for waste Disposal. Newspapers as well used office papers are sold to the Scrap Collector.

Wet Waste: Wet waste such as kitchen food waste is collected separately in bins which are kept on all the floors in each room. Wet waste generated is then disposed in Bio compost unit for processing.

Liquid Waste: Effluent Treatment plant (ETP) is installed for the treatment of effluent generated during the process of utilization, washing of containers & floors.If the hazardous constituents are

present even after processing, then the ETP sludge is disposed through Hazardous Waste Treatment, Storage and Disposal Facility.

Biomedical Waste Management: Biomedical Waste generated is collected in separate colour coded bags as per CDC guidelines and sent to parent institution for disposal. Sharps are discarded in puncture proof container.

E Waste: E waste inventory of major equipment is maintained annually for all the electronic items. E- Waste generated is sent to parent institution for disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	http://mpcb.gov.in/consentappraisal/pdf/1st_CAC_Meeting_Index_Booklet_No_1_05042019.pdf
Geotagged photographs of the facilities	https://nursingcollege.hindujahospital.com/go-green-initiatives.html
Any other relevant information	https://www.hindujahospital.com/our-accreditations

7.1.5 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geotagged photos / videos of the facilities	Nil
Installation or maintenance reports of Water conservation facilities available in the Institution	View File
Any other relevant information	No File Uploaded

7.1.6 - Green campus initiatives of the Institution include: Restricted entry of automobiles Battery-powered vehicles Pedestrian-friendly pathways Ban on use of plastics Landscaping with trees and plants

B. Any 4 of the Above

File Description	Documents
Geotagged photos / videos of the facilities if available	https://www.hindujahospital.com/college-nursing/index.html
Geotagged photo Code of conduct or visitor instruction displayed in the institution	View File
Any other relevant information	No File Uploaded
Reports to be uploaded (Data Template)	View File

7.1.7 - The Institution has Divyangjan friendly, barrier-free environment Built environment with ramps/lifts for easy access to classrooms. Divyangjan friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for Divyangjan to access NAAC for Quality and Excellence in Higher Education AQAR format for Health Sciences Universities Page 68 website, screen-reading software, mechanized equipment Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

A. All of the Above

File Description	Documents
Geo tagged photos of the facilities as per the claim of the institution	View File
Any other relevant information	No File Uploaded
Data template	View File
Relevant documents	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- **Cultural harmony is facilitated through activities such as folk-dance competition, Mythological skit display and culture specific competitions such as Rangoli, Pookkalam & Crib making along with observance of traditional days.**
- **Regional integration is promoted through organization of Onam Sadhya, Food Stalls with region wise delicacies, ethnic sovereignty competition along with celebration of festivals such as Ganesh Utsav, Diwali, Christmas, Id and Lohri.**
- **Linguistic harmony is promoted through celebration of Matrubhasha Din wherein innovative competitions such as Quote & Note, Elocution are organised.**
- **Independence Day & Republic Day are celebrated with Patriotic song & poetry recitation competitions. Communal Harmony Day is celebrated as parts of NSS special camp.**

College regularly conducts IEC activities, sensitization workshops & screening camps for employees working in industries as well as residents from nearby localities. College has adopted nearby orphanage as part of activities organised by Community Social Service Unit. Activities such as celebration of festivals by distribution of gifts, health check-up camps, IEC activities are organised on monthly basis. College has Lactation centre to manage issues regarding breastfeeding among nearby mothers along with facility of Breast milk pumping & storage for working mothers from industry.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://nursingcollege.hindujahospital.com/commitees-nss.html
Any other relevant information/documents	https://nursingcollege.hindujahospital.com/cssu.html

7.1.9 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year	A. All of the Above

File Description	Documents
Information about the committee composition, number of programmes organized etc., in support of the claims	View File
Web link of the code of conduct	https://nursingcollege.hindujahospital.com/resources/pdf/code-of-conduct-19.pdf
Details of the monitoring committee of the code of conduct	View File
Details of Programs on professional ethics and awareness programs	No File Uploaded
Any other relevant information	View File
Institutional data in Prescribed format (Data Template)	View File

7.1.10 - The Institution celebrates/ organizes national and international commemorative days,

events and festivals. Describe the efforts of the Institution in celebrating /organizing National and International commemorative days and events and festivals within 100 - 200 words

- College celebrates important days such as Independence Day, Republic Day with patriotic fervour.
- Celebration of International Women's Day so as to highlight the achievements of women.
- To apprise all about means of sustaining ecological balance, Environment Day, Earth Day, World Water Day are celebrated annually.
- To raise awareness about conserving and protecting the environment from harmful effects of plastic, flash mob on "SAY NO to plastic" is conducted at Juhu beach.
- Celebration of World Heart Day "Share the Power" by conducting health check-up & health assessment Program
- Celebration of World Food Day, by donating food grains to Home for Destitute Women & Children.
- World Diabetes Day: Activities undertaken during the Diabetic camp include monitoring of Height, weight, BP, vision assessment, random Blood Sugar monitoring, diabetic diet consultation.
- World AIDS Day is celebrated by organizing awareness rally.
- World Breastfeeding Week is celebrated through workshops for sustaining lactation among working mothers & domestic workers.
- World Health Day is celebrated with organisation of theme specific programs.
- International Yoga Day is celebrated in collaboration with Brahmkumaris.
- Nurses Day is celebrated by organising various cultural activities & competitions.
- World Mental Health Day is celebrated through organization of Intercollegiate Street play & Poster competition.

7.2 - Best Practices

7.2.1 - Describe two Institutional Best Practices as per the NAAC format provided in the Manual (Respond within 100 - 200 words)

EMPATHY BUILDING MODULE:

Empathy is a fundamental skill every Nurse should possess as it holds immense significance in fostering positive patient experiences and improving patient outcomes. The "Empathy Building " module was designed & implemented to recognize and reinforce the

importance of empathy in nursing practice. Aim was to provide Student nurses with a comprehensive understanding of empathy, its significance, and practical strategies to apply empathy in their daily interactions with patients, families, and peers. Empathy building module was delivered over a period of 1 week (7days) for 8hours.

"THINK LIKE A NURSE" Project

Nurses' understanding of the concept clinical judgement in Nursing seems to be superficial and insufficient, especially regarding the relationship between a sound knowledge base, reasoning and critical thinking skills and its impact on effective interpretation, and ultimately decision making. "THINK LIKE A NURSE" project for development and enhancement of clinical judgement in nursing students was initiated to enhance sound clinical judgement skills of nurses in real life setting. Education Intervention (EI) Bundle selected for phase I project implementation was , Simulated Nursing Process (K/K Think Like a Nurse project improves critical thinking & clinical judgement skills preparing nurses to encounter real life clinical situations.

File Description	Documents
Best practices page in the Institutional website	https://nursingcollege.hindujahospital.com/ssr-criterion.html
Any other relevant information	https://nursingcollege.hindujahospital.com/index.html

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution during the year in one area distinctive to its priority and thrust within 100 - 200 words

During the past year, the performance of our institution in the area of innovation has been truly remarkable, setting us apart as an academic leader in the field of education. Our commitment to fostering a culture of creativity and forward-thinking has yielded outstanding results, enabling us to make significant strides in pushing the boundaries of knowledge and driving positive change despite challenges related to pandemic. Through innovative

teaching learning projects mainly Clinical Judgement-Think like a Nurse, Drug Autobiography, Digital literacy program, groundbreaking discoveries, technological advancements, performance enhancement programs, Academia industry partnerships with BD, B Braun, MILL and collaborations institution has displayed a consistent track record of 100% result academic Excellence and students placement in and around the globe. Our dedication to innovation has been reflected in our exceptional track record of, publications, and awards, solidifying our reputation as a pioneer in our area of expertise. Furthermore, our commitment to innovation is what continues to drive our way to success.

File Description	Documents
Appropriate web page in the institutional website	https://nursingcollege.hindujahospital.com/quality-initiatives.html
Any other relevant information	https://nursingcollege.hindujahospital.com/academics.html

NURSING PART

8.1 - Nursing Indicator

8.1.1 - Training in the clinical skills and simulation labs are organized with reference to acquisition and enhancement of skills in basic and advance procedures such as BLS/ALS, Venepuncture, ET intubation/suctioning, central line insertion procedures (PG- as per clinical specialty).

Well developed, Outcome focussed Structured Clinical plan in the curriculum of each academic yearsets the base for the development of basic clinical skills. Safe &Controlled learning environment oflaboratories through creation of simulation lab provides students with an opportunity to practiseclinical skills and enhance their readiness for an actual clinical environment. Some of the methodsused in the instruction of basic nursing skills are the use of static mannequins, low-fidelity simulation(LFS), case studies , OSCE and roleplaying. Industry linkages have helped students to enrol inworkshops such as Optimizing Injection Technique, Stoma Care &Wound dressing. Well planned Clinical Competency Assurance (CCA) with micro skill sessions, redemonstrations, OSCE stations areorganised annually. Structured Clinical Supervision,pre clinical simulation, Team Nursing andPreceptorship both in UG and PG Courses. Bridging course for development of "Must Know"competencies is organised at the end of each academic year. Integrated Practise is placed in FinalYear BSc

Nursing. PG students are given clinical exposure in parent hospital &super specialityhospitals. Competency tracker is also being maintained as part of continuous clinical assessment.Competency log is maintained by every student on which signature of clinical supervisor ismandatory. PG students are also notified &encouraged to participate in speciality specificworkshops organised by other institutes in city or state.

File Description	Documents
Policy on the use of clinical skills and simulation labs inthe acquisition and enhancement of skills in basic and complex procedures such as endoscopic surgery and interventional procedures	**Nil**
Geotagged photographs/videos of the facilities	https://nursingcollege.hindujahospital.com/index.html
Student feedback on the effectiveness of the facilities	https://nursingcollege.hindujahospital.com/Feedback/Students
Any other relevant information	https://www.hindujahospital.com/academics

8.1.2 - Number of fulltime teachers who have acquired additional postgraduate Degrees/Diplomas/Fellowships/ Master trainer certifications beyond the eligibility requirements from Universities/ Recognized Centers/ /Professional bodies in India or abroad. (Eg: additional PG degree, Ph D, Fellowships, Master trainer certifications etc.)

2

File Description	Documents
List of fulltime teachers with additional Degrees, Diplomas suchas PG degree, Fellowships, Ph D, Master trainer etc. during the year	**No File Uploaded**
Attested e-copies of certificates of postgraduate Degrees,Diplomas or Fellowships certificates.	View File
Any other relevant information.	**No File Uploaded**
Institutional Data in Prescribed Format (Data Template)	View File

8.1.3 - Students are exposed to quality of care and patient safety procedures including infection prevention and control practices as practiced by the teaching hospital in didactic and practical sessions during their clinical postings.

Concept of infection is introduced to nursing students as a part of first year curriculum through subjects such as Microbiology and Nursing Foundation. Students are taught basic steps of hand washing technique prior to even beginning procedural skills. Classes by Infection Control Nurse help students to get oriented to Hospital Acquired Infection & it`s Management. Parent hospital also has a well-established Infection Control Protocol in place. Posters on hand washing techniques, standard safety precautions, and bio medical waste segregation are displayed at nursing stations and prominent places in the hospital. Students are oriented to Infection Control Practises through reading assignment on Infection Control Manual available on Intranet. Session on Role of Infection Control Nurse is organised as a part of Extended & Expanded Roles of Nurse. Didactic lectures on Universal Precautions, Needle Stick Injury, and Post Exposure Prophylaxis are organised in collaboration with parent hospitals. Hospital organises Quality & Safety week every year, during which various sensitization programs & events related to patient safety are organised. Some of the exclusive events include Room of Clues, Treasure Hunt, Pictionary and Poster Presentations on Quality Initiatives taken at departmental level.

File Description	Documents
Documents pertaining to quality of care and patient safetypractices followed by the teaching hospital	http://info.hindujahospital.com/intranet/it/index/Hospital-Forms-and-Formats
Any other relevant information	http://info.hindujahospital.com/intranet/upload/Section/COVID%2019%20MANUAL.pdf

8.1.4 - Number of first year students, provided with prophylactic immunization against communicable diseases like Hepatitis-B during their clinical work during the year.

Number of students admitted in the first year of the teaching programmes during the year	Number of First year students administered immunization /prophylaxis
40	40

File Description	Documents
Policies documents regarding preventive immunization ofstudents, teachers and hospital staff likely to be exposed to communicable diseases during their clinical work.	View File
List of students, teachers and hospital staff, who received such immunization during the preceding academic year	View File
Any other relevant information	View File
Institutional Data in Prescribed Format (Data Template)	View File

8.1.5 - Is the teaching hospital / clinical laboratory accredited by any National Accrediting Agency? NABH Accreditation of the teaching hospital NABL Accreditation of the laboratories ISO Certification of the departments / divisions Other Recognized Accreditation / Certifications	**A. All of the above**

File Description	Documents
e-copies of Certificate/s of Accreditations	View File
Any other relevant documents	No File Uploaded
Institutional Data in Prescribed Format (Data Template)	View File

8.1.6 - Describe how the College facilities were utilized by students from other institutions (PG/UG/GNM) for administrative/educational visits and critical evaluation during the year.

College has established linkages with other educational institutes in & outside city, thereby hosting workshops for students & faculty on Nursing Process as a part of an exchange program, as well as Workshops on Emotional Intelligence, Neonatology Update and Current practises in Midwifery.

- Every year, the college hosts Intercollegiate Street play & Poster competitions to commemorate Mental Health Week with active participation of about 7-8 colleges from the city.
- College organises Research Methodology and Medical technology Workshop in collaboration with MET Unit of University.
- College is a headquarter of Critical Care Nurses Society, India (CCNS).
- College is a centre for conducting training programs in collaboration with industries such as MIL laboratories, Coloplast, BD, BBraun & Gettinge.
- College is also a recognised centre for conducting training programs in OSCE for faculties acrossthe state.
- Laboratories are made available for other health professionals to learn nursing specific skills like administration of injections.
- Research collaborations in terms of permission for data collection by students from other colleges, and visit to the PhD Museum is facilitated.
- College has a functional Lactation centre with services of qualified Lactation Nurse Practitioners for mothers from nearby community.
- Tranquillity Centre is used for conduct of certificate courses related to CAM therapy.
- Library facilities are available for students of other institutes against payment of nominal fees.

File Description	Documents
List of facilities used by other Institutions	Nil
List of Institutions utilizing facilities in the College	Nil
Any other relevant information	https://nursingcollege.hindujahospital.com/index.html

8.1.7 - College undertakes community oriented activities.

Four pronged strategies of community-oriented activities are as follows;

1. Community Social Service Unit: College has adopted nearby orphanage for implementing CSSU activities such as Celebration of festivals, Health Check-ups, Distribution of nutritional supplements & things required on daily basis.
2. National Social Service Unit (NSS): Active NSS unit organizes special residential camp at Parol village, Virar for seven days. Activities undertaken are Cleanliness Drive at Vidhayak Sansad (Residential facility), School Health Programs at nearby villages and numerous IEC activities.
3. Departmental level Community Outreach activities: Nursing Foundation department celebrates World Nutrition Day by donating food grains to needy section of society. Medical Surgical Department organizes Diabetic Screening Camp for nearby community. Obstetrics & Gynaecology Department has organized Rally & Awareness about Domestic Violence among domestic servants. Child Health Nursing department celebrates Alcohol Awareness Week by performing flash mobs, street plays on ill effects of Alcohol. Community Health Nursing Department undertakes various activities such as Community Identification projects, surveys related emerging health issues or baseline health indicators present in community.
4. Adopted village: College has adopted semi fishing rural village, Uttan. College conducts community outreach activities like special camps, school health programs, IEC activities throughout the year.

File Description	Documents
Geo-tagging / Photographs of events / activities	https://nursingcollege.hindujahospital.com/cssu.html
Any other relevant document	https://nursingcollege.hindujahospital.com/extension-activities.html

8.1.8 - Number of full time faculty serving in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies during the year. (Memberships included in 1.1.2 should not be included)

5

File Description	Documents
Nomination letter of the faculty or invitation letter to attend the meetings in various committees of the University/ Technical advisory group/ Core Committee members of various committees of Govt/WHO/INC/State/National Bodies	View File
Any other relevant information	View File