

Guidelines for the Creation of the
Internal Quality Assurance Cell (IQAC)
and Submission of Annual Quality Assurance
Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



P.D.HINDUJA NATIONAL HOSPITAL & MRC, COLLEGE OF NURSING

NAAC 'A' GRADE

Affiliated to Maharashtra University of Health Sciences, Nashik

A Unit Of Hinduja National Hospital & Medical Research Centre, Mumbai

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-2017

1. Details of the Institution

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| AQAR for the year (for example) : | |
| 1. Details of the Institution | August 2016 to October 2017 |
| 1.1 Name of the Institution | P.D. Hinduja National Hospital and MRC, College of Nursing |
| 1.2 Address Line 1 | Emerald Court, D Wing, Kondivita Lane, Marol Pipe Line |
| Address Line 2 | Andheri (East) |
| City/Town | Mumbai |
| State | Maharashtra |
| Pin Code | 400059 |
| Institution e-mail address | nursingedu@hindujahospital.com |
| Contact Nos. | 022-28269159/022 – 24232344 |
| Name of the Head of the Institution | Prof. Dr.Jaya Kuruvilla |
| Tel. No. with STD Code | 022-28269159 Extension – 7944 |
| Mobile | 9820926966 |
| Name of the IQAC Co-ordinator | Prof. Shubhangi V. Pangam |
| Mobile: | 9869075103 |
| IQAC e-mail address | iqac11hindujacon@gmail.com |
| 1.3 NAAC Track ID (For ex. MHCogn 18879) | 14414 |
| 1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner-bottom of your institution's Accreditation Certificate) | EC/61/A&A/40 dated Sept 15.2012 |
| 1.5 Website address: | www.hindujahospital.com |
| Web-link of the AQAR | www.hindujahospital.com/college-of-nursing/index.html |

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | A | 3.08 | 2012 | 2017 |
| 2 | 2 nd Cycle | --- | --- | --- | --- |
| 3 | 3 rd Cycle | --- | --- | --- | --- |
| 4 | 4 th Cycle | --- | --- | --- | --- |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

06.07.2011

1.8 AQAR for the year

2016 – 2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR_2012-2013 submitted to NAAC 16/10/2013
- ii. AQAR -2013-2014 submitted to NAAC 15/10/2014
- iii. AQAR -2014-2015 submitted to NAAC 06/11/2015
- iv. AQAR-2015-2016 submitted to NAAC 24/10/2016

1.10 Institutional Status

| University | | Affiliated College | | Constituent College | | Autonomous college of UGC | | Regulatory Agency approved Institution | |
|------------|-----|--------------------|-----|---------------------|-----|---------------------------|-----|----------------------------------------|-----|
| | | Yes | No | Yes | No | Yes | No | Yes | No |
| State | ✓ | ✓ | --- | --- | ✓ | --- | ✓ | * ✓ | --- |
| Central | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Deemed | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Private | --- | --- | --- | --- | --- | --- | --- | --- | --- |

* (Approved by Indian Nursing Council)

Type of Institution

| Co-education | | Men | | Women | |
|--------------|-----|-------|----|--------|-----|
| Yes | No | Yes | No | Yes | No |
| --- | ✓ | --- | ✓ | ✓ | --- |
| Urban | | Rural | | Tribal | |
| Yes | No | Yes | No | Yes | No |
| ✓ | --- | --- | ✓ | --- | ✓ |

Financial Status

| Grant-in-aid | | UGC 2(f) | | UGC 12B | |
|-------------------------------|----|------------------------|-----|---------|-----|
| Yes | No | Yes | No | Yes | No |
| --- | ✓ | --- | --- | --- | --- |
| Grant-in-aid + Self Financing | | Totally Self-financing | | Others | |
| Yes | No | Yes | No | Yes | No |
| --- | ✓ | ✓ | --- | --- | --- |

1.11 Type of Faculty/Programme

| Arts | Science | Commerce | PEI | Law | TEI (Edu) | Engineering | Health Science | Management | Others (Specify) |
|------|---------|----------|-----|-----|-----------|-------------|----------------|------------|------------------|
| --- | --- | --- | --- | --- | --- | --- | ✓ Nursing | --- | --- |

1.12 Name of the Affiliating University (for the Colleges)

Maharashtra University of Health Sciences, Nashik (MUHS)

1.13 Special status conferred by Central/ State Government -- UGC/CSIR/DST/DBT/ICMR etc.

| | |
|-----------------------------------------------------|------------|
| Autonomy by State/Central Govt. / University | NA |
| University with Potential for Excellence | --- |
| DST Star Scheme | --- |
| UGC-Special Assistance Programme | --- |
| UGC-Innovative PG programmes | --- |
| UGC-COP Programmes | --- |
| UGC-CPE | NA |
| UGC-CE | --- |
| DST-FIST | NA |
| Any other (<i>Specify</i>) | --- |

2. IQAC COMPOSITION AND ACTIVITIES

| | | |
|------|------------------------------------------------------------|-----|
| 2.1 | No. of Teachers | 8 |
| 2.2 | No. of Administrative/Technical staff | 2 |
| 2.3 | No. of students | 1 |
| 2.4 | No. of Management representatives | 1 |
| 2.5 | No. of Alumni | 1 |
| 2.6 | No. of any other stakeholder and community representatives | 1 |
| 2.7 | No. of Employers/ Industrialists | --- |
| 2.8 | No. of other External Experts | 1 |
| 2.9 | Total No. of members | 15 |
| 2.10 | No. of IQAC meetings held | 3 |
| | Core Committee meetings | 5 |

| | | |
|------|--------------------------------------------------|-----------|
| 2.11 | No. of meetings with various stakeholders | 42 |
| a | Faculty | 12 |
| b | Non-Teaching Staff | 02 |
| c | Students | 04 |
| d | Alumni | 02 |
| e | Parents | 04 |
| f | Others | 20 |

2.12 Has IQAC received any funding from UGC during the year? YES

If yes, mention the amount

Rs. 70,000

(*Funded by ICMR)

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Numbers

International

National

State

Institution Level

(ii) Themes

National level

- Curriculum Convention (PG)

Institutional level

- Task Force Committee meeting for Criterion Discussion
- Institutional Curriculum Revision Meet
- Organization of Gratitude week

2.14 Significant Activities and contributions made by IQAC

- Preparation of IQAC calendar to enhance quality related to activities in college.
- Revision of Department wise Procedure Manual undertaken.
- Organization of Curriculum Convention (PG)
- Workshop by Counselling Cell, Theme “Embrace, Strengthen counselling: Empowering Change.
- Health Mela at adopted village with the theme “Inspiring Health Promotion in Community.”
- Off- Site meeting with Brain Storming Session for SSR Generation.
- Celebration of Quality & Safety Week.
- Leadership workshop by Alumni with theme “Discover the Leader in You.”
- Organization of Annual Research Meet.
- Participation in NIRF Ranking.
- Inauguration of IPR cell.
- Organization of Nurse Scientist Galore
- Release of Institutional Curriculum
- Finalization of IIQA
- Development of Criterion wise Audit Performa.
- Celebration of Vachan Prerna Diwas by competition on narration & the values gained on the read book
- Release of Antarnaad ‘E’ Magazine
- Session on Cashless Transaction for Faculty , Parents & Students
- Celebration of Matrubhasha Din by organising department wise essay, elocution.
- Department wise internal audit with regard to curricular aspect was conducted.
- Soft skill enhancement “Beyond the Horizon” for PG students

2.15 Plan of Action by IQAC/Outcome The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2016-2017

* Attach the Academic Calendar of the year as Annexure. (Annexure – I)

| Plan of Action | Achievements |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Course orientation for B.Sc. Nursing, M.Sc. Nursing | Orientation programs for B.Sc. Nursing & M.Sc. Nursing were organized. |
| b. Observation of Health days & celebration of national days as per the plan developed by various departments for the year 2016-2017. | <p><u>Five departments of the college observed following Health Days</u></p> <ul style="list-style-type: none"> ▪ World Diabetes Day on 14th November 2016 ▪ World Breast Feeding Week 11th August 2016 & 2017 ▪ World Alzheimer’s Day 21st September 2016 2017 ▪ World Heart Day 29th September 2016 & 2017 ▪ World Mental Health Day 15th October 2016 & 2017 ▪ Children’s Day on 14th November 2016 ▪ Matrubhasha Din on 21st February 2017 ▪ World Health Day 7th April 2017 ▪ Biodiversity Day on 22nd May 2017. ▪ Cancer Day celebration 6th February 2017 ▪ International Women’s Day 7th March 2017 ▪ Nurses Day on 12th May 2017 ▪ MUHS Foundation Day 10th June 2017 ▪ World Environmental Day on 15th June 2017 ▪ Blood donor day Celebration 15th June 2017 ▪ International Yoga Day Celebration 21st June 2017 ▪ World Food Day 16th October 2017 |
| c. Professional Enculturation & Lamp Lighting ceremony of novice nurses. | Professional Enculturation module implemented. Lamp Lighting & Oath taking Ceremony of 11 th batch of B.Sc. Nursing students held on 3 rd December 2016 |
| d. Culmination of Graduation Program | Graduation Ceremony of 7 th batch of B.Sc. & 5 th batch of M.Sc. Nursing held on 1 st April 2017 |
| e. Development of Criterion wise audit Performa | Criterion wise audit Performa presented during IQAC meeting & finalized |

| | |
|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| f. Conduct of Internal audit with regard to curricular aspects | Cross departmental audit conducted. SWOC Analysis of Audit Findings presented during IQAC meeting & Action Plan developed |
| g. Management Information System (Serosoft & Web guru) for administration, teaching learning & library. | Full implementation of MIS for administration, teaching learning & library. |
| h. Soft skill training Program for Final B.Sc. & M.Sc. Nursing | Organized soft skill development session for final B.Sc. from September 2016 to 30 th July 2017 & for Final M.Sc. Nursing students on 12 th August 2017 “Beyond the Horizon” |
| i. Creating environmental awareness among students & faculty at College of Nursing | Following environmental awareness activities undertaken in collaboration with NSS, In-service committee. <ul style="list-style-type: none"> ▪ World Earth day Celebration ▪ Launching of Waste Management Practices ▪ Echo Carnival : Green Food Fest |
| j. Quality Assurance for effective Curricular Delivery | a. Curricular Convention b. CQAI for Final year B.Sc Nursing |
| k. Creating a culture in innovations | Inauguration of IPR Cell Organization of Nurse Scientist Galore |
| l. Strengthening Alumni support & mentoring | <ul style="list-style-type: none"> ▪ Leadership Workshop ▪ Alumni reunion Alumni mentoring Session <ul style="list-style-type: none"> a. OT Techniques b. Infection control |
| m. Facilitating research Climate among students & faculty. | <ul style="list-style-type: none"> - Release of Research Reflection - Annual research Meet - Participation in University & Interuniversity Competition |

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

AQAR was presented before the IQAC members by the IQAC Co-ordinator. Suggestions were incorporated. AQAR uploaded in the institutional website. The Final Report is mailed to NAAC office at Bengaluru.

PART – B

Criterion – I

1. CURRICULAR ASPECTS

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|--------------------------------------------|--------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PhD | Ph.D. Nursing | -- | 1 | |
| PG | M.Sc. Nursing | -- | 1 | <ul style="list-style-type: none"> ▪ Research Methodology Workshop ▪ Disaster Management Workshop ▪ Soft Skill Development Workshop on a theme “Beyond the Horizon.” |
| UG | B.Sc. Nursing | -- | 1 | <ul style="list-style-type: none"> ▪ Voyage from “Bench to Bedside” for 4th year B.sc Nursing. ▪ Burns Nursing Workshop ▪ Workshop on “Effective Study Habits” ▪ Outcome Focussed Module for Clinical competency ▪ Professional Enculturation Module |
| PG Diploma | -- | -- | -- | -- |
| Advanced Diploma | -- | -- | -- | -- |
| Diploma | -- | -- | -- | -- |
| Certificate | -- | -- | -- | -- |
| Others | Fellowship in Lactation Nurse Practitioner | -- | 1 | -- |
| Total | 4 | -- | 4 | 8 |

| | | | | |
|-------------------|----|----|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Interdisciplinary | -- | -- | -- | <ul style="list-style-type: none"> ▪ Disaster management ▪ Burns Nursing ▪ Research Methodology ▪ Neonatal Nursing |
| Innovative | -- | -- | -- | <ul style="list-style-type: none"> ▪ Voyage from “Bench to Bedside” ▪ Effective Study Habits ▪ Professional Enculturation Module |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | -- |
| Trimester | -- |
| Annual | 3 |

1.3 Feedback from stakeholders (*On all aspects*)

| * Alumni | Parents | Employers | Students |
|-------------------------|---------|--------------------------------|----------|
| ✓ | ✓ | ✓ | ✓ |
| Mode of feedback | | | |
| Online | Manual | Co-operating schools (for PEI) | |
| ✓ | ✓ | NA | |

**Please provide an analysis of the feedback in the Annexure (Annexure –II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ▪ Revision of institutional curriculum is completed ▪ Inclusion of Professional Enculturation module for I year B.Sc. Nursing students for facilitating adaptation to nursing profession. ▪ Inclusion of “Voyage from bench to bedside” for IV year B.Sc. Nursing students to ease their transition from student to professional nurse. ▪ Incorporation of Shift Duty & Team nursing during clinical to enhance clinical competencies. ▪ Consolidated integrated practice for fourth year B.Sc. nursing with Competency Assurance Programme. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

1.5 Any new Department/Centre introduced during the year. If yes, give details

Yes

- Lactation Centre with facilities of
 - Certified Lactation Consultants
 - Well-Furnished Lounge with Privacy for Expression of Milk.
 - Safe Storage Facility of Breast Milk under Suitable Temperature.
 - A to Z Solutions for Breastfeeding Issues.
 - Education to Mothers by Professional Nurse
 - Counselling by Experts
- Tranquillity Corner for providing Complementary Alternative therapy with Counselling facility
- Counselling Cell with Three Tier Counselling facility.

Criterion – II

2. TEACHING, LEARNING AND EVALUATION

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Tutor/ Clinical Instructor |
|-------|------------------|----------------------|------------|----------------------------|
| 26 | 6 | 2 | 4 | 14 |

2.2 No. of permanent faculty with Ph.D.: - 1

| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | | | | | | | | | |
|---------------------------------------------------------------------------|---|----------------------|---|------------|---|--------|---|-------|----|
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| 6 | 0 | 2 | 0 | 4 | 0 | 14 | 0 | 26 | -- |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | | | | |
|-------|----|----------|----|-------------------|-----|
| Guest | 10 | Visiting | 18 | Temporary Faculty | NIL |
|-------|----|----------|----|-------------------|-----|

2.5 Faculty Participation in Conferences, Workshops and Symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 1 | 6 | 21 |
| Presented papers | 1 | 1 | 5 |
| Resource Persons | 1 | 3 | 5 |

2.6 Innovative Processes adopted by the institution in Teaching and Learning:

| Theory | Clinical |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> ▪ Experimental Learning ▪ Z to A learning ▪ Mind & concept mapping ▪ Exhibitions ▪ Use of Innovative Formative Feedback methods | <ul style="list-style-type: none"> ▪ Clinical Competency Assurance Program ▪ Structured Clinical Supervision ▪ Case Based Discussion ▪ Pictorial Case Presentation ▪ Simulation (high fidelity) ▪ Team Nursing ▪ Shift Duty |

2.7 Total No. of actual teaching days during this academic year

249 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

- Open Book Examination
- Regular Unit Test
- Double Evaluation
- Photocopy of Examination Booklets

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

- 2 Faculty are members of Board of Study (PG) at University Level
- 2 Faculty are members of Board of Study (UG) at University Level
- 1 Faculty is the member of Faculty Allied Health Sciences

2.10 Average percentage of attendance of students

Theory – 95%
Practical – 100%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Year | Total no. of students appeared | Division | | | | |
|------------------------|-----------------|--------------------------------|---------------|-----|------|-------|--------|
| | | | Distinction % | I % | II % | III % | Pass % |
| B.Sc. Nursing | 1 st | 28 | 5 | 22 | --- | --- | 100 |
| | 2 nd | 28 | 8 | 16 | 4 | --- | 100 |
| | 3 rd | 28 | 16 | 12 | --- | --- | 100 |
| | 4 th | 22 | 18 | 3 | 1 | --- | 100 |
| M.Sc. Nursing | 1 st | 9 | 7 | 1 | 1 | --- | 100 |
| | 2 nd | 18 | 10 | 7 | 1 | --- | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Analysis of the feedback given by various stakeholders & incorporation of suggestions accordingly.
- Departmental level Audit of Clinical Competency Assurance Program.
- College/ Institutional level audits of curricular aspects & teaching learning evaluation.
- Regular Curriculum Committee meetings to brainstorm & implement strategies to improve teaching learning process.
- Organization of seminar to motivate teachers to think & implement innovation in nursing education.
- Revision of institutional level curriculum.
- Session on nursing information to identify scope & awareness for utilizing technology in nursing education.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Specification | Number of faculty benefitted |
|----------------------------------------|---------------------------------|------------------------------|
| Refresher courses | Basic Life Support | 3 |
| | Qualitative Research | 2 |
| | CCNS conference | All faculty |
| | MEDELA | 12 |
| | KAPPA | 12 |
| | BFHI | 12 |
| | Annual research meet at PDHNS | 5 |
| | CNE-Nephrology | All faculty |
| | ICMR sponsored national seminar | 1 |
| | Basic Cardiac Monitoring | 1 |
| | National psychiatric conference | 1 |

| | | |
|------------------------------------------------|----------------------------------------------------------------------------------------|-------------|
| | Conference paediatric cardiology nursing | 6 |
| | Seminar on multiple myeloma | 2 |
| | National Seminar on psychological aspect of cancer care | 2 |
| | Seminar on sex education in children | 1 |
| | National conference” Promoting excellence in cardiac care | 2 |
| | Care & Maintenance of CVAD | 3 |
| | Stress management & cancer awareness | 2 |
| | National Psychiatric Conference” Mental Hygiene & Mental Health First Aid for children | 1 |
| UGC – Faculty Improvement Programme | NA | --- |
| HRD programmes | Hospital Induction | 1 |
| Orientation Programme | Induction program | 1 |
| Faculty exchange programme | Nil | |
| Staff training conducted by the University | Workshop on Medical Education Technology | 2 |
| | Basic Workshop for faculty in education technology & Research Methodology Workshop | 1 |
| | Online Exam Training | 2 |
| Staff training conducted by other institutions | Management Workshop | 1 |
| | Rehabilitative Nursing organised by Tata Hospital | 1 |
| Summer / Winter schools, Workshops etc. | Workshop –Infusion Nurse : Patient Safety | 5 |
| | Burns Workshop | 4 |
| | Epidemiology workshop | 3 |
| | Research Methodology Workshop | 3 |
| | Workshop on Counselling Skills | 4 |
| | Workshop on Changing Trends in Lactation | 12 |
| | Avishkar Research Convention | |
| Others | In-Service Education (Number:12) | All faculty |

| | | |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| | <i>Online programs</i> <ul style="list-style-type: none"> • Research Report Writing Course By Author-aid • E- Learning Course under Medical Education Technology (MEU India group) • Online course on Good clinical Practice in collaboration with Global health Network • Course on Proposal Writing | 3 6 All faculty 2 |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|------------------------------------------------------|----------------------------------------|
| Administrative Staff | 7 | - | NA | - |
| Technical Staff | 1 | - | NA | - |

Criterion – III

3. RESEARCH, CONSULTANCY AND EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

| Sr. No. | Details |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Establishment of Research Society, Intellectual Property Rights Cell (IPR Cell) & Incubation Centre. |
| 2. | Organization of Annual Research Meet |
| 3. | Publication of Triennial Research Reflection which includes compilation of In-house research report.(Once in three years) |
| 4. | Research Grant mobilization from University with Long Term Research Grant for 2 faculty & Short Term research Grant for 2 students. |
| 5. | International Collaboration with Global Research network |
| 6. | Participation in AVISHKAR, University Level Research convention Mobilization of Grant Global Health Network and Indian Council for Medical research (ICMR), Annual Research Meet at College level |
| 7. | Organization of Nurse Scientist Galore |
| 8. | Recognition for research contribution in print form through Hinduja Newsletter. (Circulated worldwide) |
| 9. | Certificate of Appreciation, Official Leave & Travel grant for Research presentation |

3.2 Details Regarding Major Projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 1 | 9 | --- | 14 |
| Outlay in Rs. Lakhs | --- | ---- | ---- | --- |

3.3 Details Regarding Minor Projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 2 | 4 | --- | 5 |
| Outlay in Rs. Lakhs | --- | --- | --- | --- |

3.4 Details on Research Publications

| | International | National | State |
|--------------------------|---------------|----------|-------|
| Peer Review Journals | --- | 7 | --- |
| Non-Peer Review Journals | --- | --- | --- |
| e-Journals | --- | --- | --- |
| Conference proceedings | ---- | --- | 10 |

3.5 Details on Impact Factor of Publications

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations

| Nature of the Project | Duration Year | Name of the Funding Agency | Total Grant Sanctioned | Received |
|-------------------------------------------------------------------------|---------------|----------------------------|------------------------|------------------|
| Major projects | 2yrs | Hinduja Hospital | Rs 8750/- | Rs 8750/- |
| Minor Projects | --- | --- | --- | --- |
| Interdisciplinary Projects | --- | --- | --- | --- |
| Industry sponsored | --- | --- | --- | --- |
| Projects sponsored by the University/ College | --- | --- | --- | --- |
| Students research projects (other than compulsory by the University) | --- | --- | --- | --- |
| Any other(Specify) | --- | --- | --- | --- |
| Total | | | Rs 8750/- | Rs 8750/- |

3.7 No. of books published

| With ISBN No. | Chapters in Edited Books | Without ISBN No.: |
|---------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| ----- | ----- | <ul style="list-style-type: none"> ▪ Code of Conduct ▪ Best Practices ▪ Research Reflections |

3.8 No. of University Departments receiving funds from

| UGC-SAP | CAS | DST-FIST | DPE | DBT Scheme/funds |
|---------|-----|----------|-----|------------------|
| -- | --- | --- | --- | --- |

3.9 For colleges

| Autonomy | CPE | DBT Star Scheme | INSPIRE | CE | Any Other (specify) |
|----------|-----|-----------------|---------|-----|---------------------|
| -- | --- | --- | --- | --- | --- |

3.10 Revenue generated through consultancy

Rs. 5500

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|----------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------|----------------------|---------------------------------------------------------------------------------------|
| Number | Academic Partner for CCNS conference & executive committee members | - ICMR- Suicide among Medical Professional: Cocktail of Social Competency, Hormonal Imbalance or Stress' - Curriculum convention | | Education Technology | - Effective study habits. - Disaster Management workshop - Neonatology workshop |
| Sponsoring Agencies | | ICMR | | MUHS | ---- |

3.12 No. of faculty served as experts, chairpersons or resource persons 11

3.13 No. of collaborations International *2 National 3 Any other 3

* International: Academic Partner for conference organised by CCNS

*National
 3M- Wound Healing
 MNC – CNE Centres
 ICMR for organising Workshop on Suicide Prevention

* Any other Holy Spirit Hospital
 Covidien (High Fidelity Simulation lab)
 SRCC Hospital

3.14 No. of linkages created during this year * 1

* MOU with SRCC for clinical experience

3.15 Total budget for research for current year in lakhs:

From funding agency --- From Management of University/College Rs. 1,00,000/-
 Total Rs. 1,00,000/-

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|----------------|
| National | Applied | Not Applicable |
| | Granted | |
| International | Applied | |
| | Granted | |
| Commercialised | Applied | |
| | Granted | |

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist. | Institution |
|-------|-------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|-------------------------------------|-------|-----------------------------------------------------------------------------------------------------|
| 14 | 3 | 2 | 0 | 1 | 0 | 8 |
| | 1 st 2 nd & 3 rd prizes won for concept map in CCNS Conference | - 1 st prize for research paper at National Psychiatric conference mental hygiene & mental Health First Aid for Children - 1 st Prize in concept map in ICMR | . | Short listed for oral presentation- | | - UG 3Prizes PG 3 prizes won at College Research Meet - 2 prizes won at Hospital Research day |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

:

| |
|---|
| 1 |
| 4 |

3.19 No. of Ph.D. awarded by faculty from the Institution

:

| |
|-----|
| --- |
|-----|

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

| |
|-----|
| --- |
|-----|

SRF

| |
|-----|
| --- |
|-----|

Project Fellows

| |
|-----|
| --- |
|-----|

Any other

| |
|----|
| 5* |
|----|

* Candidates for fellowship course in Lactation Nurse Practitioner

3.21 No. of students Participated in NSS events:

| | | | |
|------------------|----------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="60"/> | State level | <input type="text" value="---"/> |
| National level | <input type="text" value="---"/> | International level | <input type="text" value="---"/> |

3.22 No. of students participated in NCC events:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="NA"/> | State level | <input type="text" value="NA"/> |
| National level | <input type="text" value="NA"/> | International level | <input type="text" value="NA"/> |

3.23 No. of awards won in NSS:

| | | | |
|------------------|------------------------------------|---------------------|----------------------------------|
| University level | <input type="text" value="*1"/> | State level | <input type="text" value="*1"/> |
| National level | <input type="text" value="-----"/> | International level | <input type="text" value="---"/> |

**Best NSS volunteer at State & University level.*

3.24 No. of awards won in NCC:

| | | | |
|------------------|---------------------------------|---------------------|---------------------------------|
| University level | <input type="text" value="NA"/> | State level | <input type="text" value="NA"/> |
| National level | <input type="text" value="NA"/> | International level | <input type="text" value="NA"/> |

3.25 No. of Extension activities organized

| | | | |
|------------------|----------------------------------|---------------|----------------------------------|
| University forum | <input type="text" value="---"/> | College forum | <input type="text" value="---"/> |
| NCC | <input type="text" value="NA"/> | NSS Any other | <input type="text"/> |

**University – Education Technology workshop*

** College – Cashless Transactions*

Extension activities of Department & NSS attached in (Annexure III)

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Disaster management workshop for at college level

2. Organization of :

- School Health camp , Uttan
- Anaemia Detection Camp for women in their reproductive age group, Uttan.
- Obesity detection camp , Uttan
- Orthopaedic camp
- Antenatal & postnatal camp for women , Uttan
- School Health camp for residential students at Parol, Rural Community
- Health camp for Under 5 Children, Uttan.
- General Health camp for women at Dattatekdi
- General Health camp at Dattatekdi
- School Health camp ,Aamcha Ghar, Medhe village
- Organization of health camps, rallies in adopted village, Uttan.

Criterion – IV

4. INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|-----------------------------------------------------------------------------------|---------------|---------------|----------------|---------------|
| Campus area | 0.421acre | --- | Self-Financed | 0.421acre |
| Class rooms | 5220sq.ft | --- | | 5220sq.ft |
| Laboratories | 6500sq.ft | --- | | 6500sq.ft |
| Seminar Halls | 1874sq.ft | --- | | 1874sq.ft |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | Rs. 17,95,600 | Rs. 4,97,641 | | Rs. 22,93,241 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | Rs.4,08,000 | --- | | --- |
| Others | --- | --- | | --- |

4.2 Computerization of Administration and Library

| SN. | Details |
|-----|--------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Special software package “ Serosoft Acdemia ERP” for administration, hostel library, & educational management is in deployment phase |
| 2 | Subscription of Digital Library. |
| 3 | Availability of Copyrighted Educational VCDs. |
| 4 | Computerised Question Bank of MUHS examination is available. |

4.3 Library Services:

| | Existing | | Newly added | | Total | |
|-------------------------|----------------------------------------------------------------------------------|--------------|-----------------------------------------------------------|----------|---------|-------------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 366 | Rs. | 19 | Rs | 385 | Rs 9,42,737 |
| Reference Books | 3044 | 9,12,737 | 69 | 30,000/- | 3113 | |
| e-Books | *55 | | | | | |
| Journals | 26+*150 | | | | 26+*150 | |
| e-Journals | *172 | | | | *172 | |
| Digital Database | MUHS digital library (3000 e books , 13000peer reviewed journals, 4 lakh thesis) | | BMJ, Clinical Key, Oxford, OVID, Various Speciality = 810 | | 982 | |
| CD & Video | 352 | | 16(with books) | | 368 | |
| Others (specify) | Newspapers, Periodicals, Thesis | Rs. 24,500/- | 8 | 1255 | | Rs.25,755 |
| THESIS(Students) | 268 | | 38 | | 306 | |

4.4 Technology up Gradation (Overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|-----------------|---------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------|------------------|------------------|--------|-------------|------------------|
| Existing | 28 (7replaced) 2 faculty 5 student | 15 | Available 1of board room without Internet facility | NA | NA | 11 | 5 | 1 Smart TV |
| Added | 1 | 2 | Internet is connected to: - 29 Computers in CON Building, - Smart TV - One Laptop (Principal) | NA | NA | 1 | 3 | |
| Total | 29computer s & 8 Laptops | 17 | | | | 12 | 8 | |

* 10 computers available for students use with internet facility free of cost.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Training on Serosoft and Web guru solutions on IT to teaching & non-teaching faculty.
- First year B.Sc. nursing- computer classes by professionals.
- Free Internet Services for faculty & students.
- Access to digital library.
- Biometric attendance for teaching & non-teaching faculty.

4.6 Amount spent on maintenance in lakhs:

| | |
|------------------------------------------|----------------------|
| i) ICT | Rs. 1, 09,305 |
| ii) Campus Infrastructure and facilities | Rs. 89, 44,877 |
| iii) Equipments | Rs. 4, 97,641 |
| Total: | Rs. 9,551,823 |

Criterion – V

5. STUDENT SUPPORT AND PROGRESSION

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student representative in IQAC is regularly informed about scholarships and various student Welfare schemes.
- Regular Student Council Meeting.
- Common notice board in student`s hostel and library specially to inform about various welfare schemes.
- Student representation at various committees such as curriculum, library, anti-ragging student welfare.
- Financial, technical Support & expert guidance for participating in University level competitions.
- Organization of Formal Orientation program every year to reorient students to various support services.
- Receipt of grant under following student support schemes (Earn& Learn and book bank) to provide financial assistance to needy students.
- Class level recognition programs.
- Mentoring and Big buddy.
- Single window service for selected services such as Admission, Completion of scholarship Documentations & Educational loan documentation.
- Freeships, Free lunch coupons & book bank facility.
- Dedicated Help Desk for students from underprivileged community.
- Integrated Support for Overseas Students Cell for looking after specific needs of international students.

5.2 Efforts made by the institution for tracking the progression

- Cumulative records of every student are maintained.
- Parents are informed about FA results through postal and at parent teacher meet.
- Quarterly attendance records maintained and send to university.
- Regular mentoring sessions for UG students.
- Regular Unit test & feedback of the same.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 106 | 28 | 4 | --- |

(b) No. of students outside the state

| UG | PG |
|----|----|
| 24 | 1 |

(c) No. of international students

| UG | PG |
|----|----|
| 4 | 1 |

| Men | | Women | |
|-----|-----|-------|-----|
| No | % | No | % |
| --- | --- | 138 | 100 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|-----|-----|-----------------------|-------|-----------|----|-----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 106 | 2 | --- | 1 | --- | 108 | 136 | 1 | --- | 1 | --- | 138 |

Demand Ratio

UG PG Dropout % UG Dropout % PG

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Finishing school for outgoing batches (UG & PG) conducted every year to prepare them to face job related challenges.

No. of students beneficiaries: UG PG

5.5 No. of students qualified in these examinations

| | | | |
|---------------------|------------------|-------------|---------------|
| NET | SET/SLET | GATE | CAT |
| NA | NA | NA | NA |
| IAS/IPS etc. | State PSC | UPSC | Others |
| NA | NA | NA | NA |

5.6 Details of student counselling and career guidance

- Mentorship programme for all UG students.
- Three tier system of counselling; I level – By mentor and HOD; II level – By Principal; III level – By professional counsellors at Hinduja.
- Presence of Grievance Redressal Cell.

No. of students benefitted

8

5.7 Details of campus placement 100% job placement in parent hospital if eligible.

| <i>On Campus</i> | | | <i>Off Campus</i> |
|----------------------------------------|----------------------------------------|----------------------------------|----------------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| NA | NA | NA | NA |

5.8 Details of gender sensitization programmes

Women safety program : Rally on women empowerment & foeticide in rural community area

5.9 Students Activities

| 5.9.1 No. of students participated in Sports, Games and other events | | |
|-----------------------------------------------------------------------------|-----------------------|----------------------------|
| State/ University level | National level | International level |
| ---- | ---- | ---- |
| No. of students participated in cultural events | | |
| 13 | ---- | ---- |

| 5.9.2 No. of medals /awards won by students in Sports, Games and other events | | |
|--------------------------------------------------------------------------------------|-----------------------|----------------------------|
| SPORTS | | |
| State/ University level | National level | International level |
| ---- | ---- | ---- |
| CULTURAL | | |
| Street Play – 1 Health Education - 1 | ---- | ---- |

| 5.10 Scholarships and Financial Support | | |
|----------------------------------------------------------------------|---------------------------|-----------------|
| Details | Number of Students | Amount |
| Financial support from institution | 2 | INR 90,000/ |
| Financial support from government | 28 | INR 10,81,231/- |
| Financial support from other sources | 15 | INR 11,23,000/ |
| Number of students who received International/ National recognitions | --- | --- |

| | | |
|---------------------------------------------|-----------------------|----------------------------|
| 5.11 Student organised / initiatives | | |
| FAIRS | | |
| State/ University level | National level | International level |
| 1 | ---- | ---- |
| EXHIBITION | | |
| 6 | 1 | ---- |

5.12 No. of social initiatives undertaken by the students: (*Annexure – IV*)

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 State the Vision and Mission of the institution

- **Mission:** To provide quality education to provide quality patient care based on our strong commitment to practice, education, research, innovation and collaboration.
- **Vision:** Our goal to be the national leader among academic health centres of nursing. We are building on our traditional missions of patient care, education and research by
 - Creating innovation in nursing and delivery of health care.
 - Educating nurses in an appropriate learning environment to be efficient and safe practitioners by adapting our organization in a changing environment.
 - Working collaboratively as partners in the delivery of health care with nurse colleagues in hospitals and colleges and with other professional colleagues nationally and internationally.

6.2 Does the Institution has a management Information System

- All administrative records are computerised in Serisoft Software
- Library computerisation and automation completed in Serisoft Software
- Central library completely automated.
- LMS(Learning Management System) implemented through customised software:
Web guru
- HR process Automation is completed through SPINE

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Organization of Curriculum Convention (PG)
- Action Plan for implementation of suggestions through Curricular Convention
- Task Force for revision of Institutional Curriculum & Release of Institutional curriculum (UG & PG)
- Development of curriculum for Fellowship Course in Lactation Nurse Practitioner along with credit & grading system
- Commencement of Fellowship course in Lactation Nurse Practitioner
- Development of Proposal for exchange program
- Implementation of Ancient Scripture Reading Program
- Feedback analysis & generation of ATR

6.3.2 Teaching and Learning

- Implementation of Learning Management System - Web guru
- Structured Clinical Supervision, Clinical Competency Assurance, Tutorials, Mentorship, Objective Structured Oral Examination
- Webinar Facility in Smart Class Room
- University Procedures are made online for following processes;
 - Examination
 - Eligibility
 - Internal Assessments, Result Declaration

6.3.3 Examination and Evaluation

- Innovative evaluation procedures such as OSCE, Open Book Tests, Case study and Case presentations.
- Availability of strong room & implementation of CAP under CCTV surveillance for formative assessment.
- Intimation of Formative Assessment dates in the beginning of the academic year.
- Intimation of student's performance after each formative assessment –by postal correspondence & parent teacher meeting.
- Availability of question bank & model answer book at departmental level.
- Implementation of continuous comprehensive assessment through unit test series (Theory) & Ward test (Clinical)
- Online Submission & evaluation of synopsis &desertation of PG & PhD students

6.3.4 Research and Development

- Establishment of Research Society, Intellectual Property Rights Cell (IPR Cell) & Incubation Centre.
- Organization of Annual Research Meet
- Publication of Triennial Research Reflection which includes compilation of In-house research report.(Once in three years)
- Research Grant mobilization from University with Long Term Research Grant for 2 faculty & Short Term research Grant for 2 students.
- International Collaboration with Global Research network
- Participation in AVISHKAR, University Level Research convention
- Mobilization of Grant Global Health Network and Indian Council for Medical research (ICMR)
- Certificate of Appreciation, leave & travel grant for research presentation
- Recognition in print form through Hinduja Newsletter. (Circulated worldwide)
- Official Leave & Travel grant for Research presentation..

6.3.5 Library, ICT and Physical Infrastructure / Instrumentation

Library:

- Fully air conditioned library and reading room with books & journals over 3,000.
- Automation of Library completed
- Availability of book bank services for students from weaker socioeconomic strata.
- Celebration of “ Vachan Preran Diwas” by organising book narration competition.
- Platinum, gold & silver library cards for students with exceptional academic performance.
- Display section to showcase newly purchased books in library.

ICT:

- Availability of smart class for facility of asynchronous and synchronous learning.
- College administration through Serosoft, teaching learning activities through Webguru is completely automated.
- Use of drop box for sharing & communicating PPTs, syllabus, assignment etc.

Physical Infrastructure:

- State of art laboratories for hands on experience.
- Clean and spacious classrooms, common rooms, well-furnished and safe hostel facility.
- Use of recreation room and ground for indoor and outdoor sports respectively.
- Availability of sick room for isolation & health clinic for management of minor ailments
- Presence of mind spa for meditation & recreation room
- Presence of basketball court & ground for physical activities
- Lactation Centre with facilities of
 - Certified Lactation Consultants
 - Well-Furnished Lounge with Privacy for Expression of Milk.
 - Safe Storage Facility of Breast Milk under Suitable Temperature.
 - A to Z Solutions for Breastfeeding Issues.
 - Education to Mothers by Professional Nurse
 - Counselling by Experts
- Tranquillity Corner for providing Complementary Alternative therapy with Counselling facility
 - Comprehensive health assessment of patient
 - Identification of the need for specific CAM regimen
 - Faculty Trained & certified in Acupressure & reflexology
 - Maintenance of serene environment for the treatment
 - Follow up services
- Counselling Cell with Three Tier Counselling facility.

6.3.6 Human Resource Management

- Regular & transparent system of Annual Performance Appraisal system.
- Orientation of Induction and orientation program for newly recruited staff.
- Session on KRA Update for HODs.
- Facility for deputation for continuing education, workshops, conferences at city, state and national level.
- Regular in-service education program.
- Free medical facilities for permanent employees and their dependents.
- Fair work load distribution with regard to Theory & Clinical load.
- Presence of Grievances Redressal Cell both at college & hospital.

6.3.7 Faculty and Staff recruitment

- Recruitment as per forecasted requirement.
- Double level, fair selection procedure based on meritocracy and experience

6.3.8 Industry Interaction / Collaboration

- Educational visits for final year UG and PG students are arranged outside state.
- Various field visits arranged in the city for all students within and above the requirement of syllabus.
- Opportunity for students to meet experts from various fields during enrichment session
- Campus recruitment drive for PG students (Employment avenues at city & international level

6.3.9 Admission of Students

- Admission based on MH-CET conducted by DMER
- The institutional common entrance test for PG students.
- Single window admission procedure.
- Separate admission scrutiny committee at college level to ensure transparency.

6.4 Welfare schemes for

| | |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Teaching Faculty | <ol style="list-style-type: none"> 1. Diwali gifts, Celebration of teacher`s day. 2. Celebration of birthdays, marriages, festivals. 3. Long service award |
| Non - teaching Faculty | <ol style="list-style-type: none"> 1. Availability of loan from In-house employee credit society. 2. Diwali gift, Festival advances 3. Felicitation of employee`s children for meritorious performance |
| Students | <ol style="list-style-type: none"> 1. Assistance for Freeships, scholarships, Bank loans 2. Book bank, free meal passes |

**** Free medical facilities for teaching, non-teaching faculty and students**

6.5 Total corpus fund generated

Centralised finances

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|------------------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | ---- | ---- | Yes | IQAC |
| Administrative | ---- | ---- | Yes | Internal Audit Dept. at Hinduja |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Equal balance between formative & summative assessment.
- Barcoded answer sheets, double evaluation and facility of availing photocopy of answer sheets available.
- Declaration of results within a month.
- Scrutiny of internal assessment by external assessor appointed by university to prevent malpractices.
- Examination process is made online starting from issuing hall ticket, & uploading of practical examination marks.
- Restructuring of question paper setting (Eliminated MCQs type question).
- Added communication under separate head for evaluation during practical examination & viva voce.
- Online submission & evaluation of synopsis & dissertation of PG & PhD students

6.10 What efforts are made by the University to promote autonomy in the affiliated / Constituent colleges?

- Principal as administrative head is given complete authority with regard to syllabus implementation.
- Complete autonomy for implementation of university sponsored schemes.
- Principal as Assistant CAP director at University CAP.
- Principal as PG Board of Member.

6.11 Activities and support from the Alumni Association

- Annual Alumni Association reunion.
- Organisation and sponsoring of program at orphanage.
- Alumni Mentoring & Organization of workshop on Leadership

6.12 Activities and support from the Parent – Teacher Association

- Regular parent teacher meeting after every FA.
- Parent Counselling session.
- Parent representative at IQAC.
- Feedback from parent.
- Creation of Email group & SMS Group for prompt & easy communication.

6.13 Development programmes for support staff

- Regular implementation of In-service education program.
- Deputation to workshops and conferences organised by university.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Solar water heating system.
- Regular toss out day for waste management.
- Celebration of world environment day with tree plantation & conserving electricity by observing total power cut for 1 hour.
- In campus Jogger`s park.
- Green campus with vegetables and fruits bearing plants.
- Aquarium
- Guppy Fish Cultivation
- Bottle garden for growing medicinal plants.
- Go Green, Think Green Drive.
- Sapling plantation
- Energy Conservation Drive.
- Y2G Pledge (Yes to Green)
- Session on sustainable Waste Management with Bisleri International Private Ltd.

Criterion – VII

7. INNOVATIONS AND BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Bench to bed voyage program for 4th year B.Sc. Nursing.
- Workshop on alignment of organization & personal goal for HODs.
- Student representation at university level research competition for UG students.
- Receipt of grant from ICMR
- Availability of leisure book reading corner.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- As per the action plan decided upon beginning, 100% implementation of planned activities & events.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Professional Enculturation
- Outcome Focused Competency Module

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Solar water heating system.
- Regular toss out day for waste management.
- Celebration of world environment day with tree plantation & conserving electricity by observing total power cut for 1 hour.
- Green campus with vegetables and fruits bearing plants.
- Aquarium
- Guppy Fish Cultivation
- Bottle garden for growing medicinal plants.
- Go Green , Think Green Drive
- Sapling Plantation
- Energy Conservation Drive
- Y2G Pledge(Yes to Green)
- Session on sustainable Waste Management with Bisleri International Private Ltd

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- Academic excellence as evidenced by 100% results.
- Good governance & leadership and academic freedom through departmentalisation.
- Spacious library with large collection of book with access to central library.
- Zero attrition at middle & top level faculty.
- State of Art Infrastructure facility.
- 100% job placement for UG students at parent hospital.
- Regular and active involvement of all stakeholders in process refinement at college.

WEAKNESSES

- Need to more spacious multipurpose hall & playground.
- Distance from parent hospital.
- Absence of definite directives from state about nursing admissions.

OPPORTUNITIES

- National & International collaborations.
- Demand for short term & online courses.

▪ **THREAT**

- Declining number of aspiring candidates for nursing.

8. PLANS OF INSTITUTION FOR NEXT YEAR

- Enhance PG admissions.
- Add on online & short term courses.
- Collaboration with online agencies.
- Enhance PhD seats.
- Continue with 100% results.
- Initiation of Nurse Practitioner Programme.



Name :- Prof. Shubhangi Pangam

Signature of the Coordinator, IQAC



Name :- Prof. Dr. Jaya Kuruvilla

Signature of the Chairperson, IQAC

Master Rotation Plan (2016 – 2017)

**HINDUJA HOSPITAL & NRC, COLLEGE OF NURSING
MASTER ROTATION PLAN TC 2016-2017**

| Year | 2016-2017 | | | | | | | | | | | |
|------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| 1st | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 2nd | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 3rd | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 4th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 5th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 6th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 7th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 8th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 9th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 10th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 11th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 12th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 13th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 14th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 15th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 16th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 17th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 18th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 19th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 20th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 21st | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 22nd | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 23rd | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 24th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 25th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 26th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 27th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 28th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 29th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 30th | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |
| 31st | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU | ICU |

HINDUJA HOSPITAL & NRC
 COLLEGE OF NURSING
 PUNE
 2016-2017

Annexure - I

Annexure - I

MASTER SCHEDULE FOR THE YEAR 2015-16

| Sl. No. | 2015-16 | | | 2016-17 | | | 2017-18 | | | 2018-19 | | | 2019-20 | | | 2020-21 | | | 2021-22 | | | 2022-23 | | | | | | | | | |
|---------|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|---------|-----|-----|----|----|----|----|----|----|----|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | | | | | | | |
| 1 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 3 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 4 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 5 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 6 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 8 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 9 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 10 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 11 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 12 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 13 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 14 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 15 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 16 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 17 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 18 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 19 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 20 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 21 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 22 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 23 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 24 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 25 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 26 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 27 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 28 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 29 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 30 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| 31 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Principal/Signatures *S. Kumar*
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FEEDBACK ANALYSIS SUMMARY

ANNEXURE II

P. D. HINDUJA COLLEGE OF NURSING

ACTION TAKEN REPORT ON FEED BACK FROM STUDENTS

| YEAR | RECOMMENDATIONS & SUGGESSTIONS | ACTION TAKEN |
|------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2016-2017 | <ul style="list-style-type: none"> • Clinical Experience with more Hands on Facility. | <ul style="list-style-type: none"> • Affiliation with government hospitals • MOUs with specialty & super-speciality hospital are under process. • Clinical Supervision Diary • Structured Clinical supervision |
| | <ul style="list-style-type: none"> • ICT based teaching learning | <ul style="list-style-type: none"> • Deployment of Learning Management system (WEB GURU) |
| | <ul style="list-style-type: none"> • Strengthening Research Climate | <ul style="list-style-type: none"> • Annual Research Meet: platform for the UG & PG students to present research paper • Individual research project for better experience. |
| | <ul style="list-style-type: none"> • Stress Management activities | <ul style="list-style-type: none"> • Twin heart meditation for students • Super brain yoga for students • Ancient Scripture reading practices |
| | <ul style="list-style-type: none"> • Accreditation related exposure. | <ul style="list-style-type: none"> • Celebration of Quality & safety week • Accreditation exposure module. |
| | <ul style="list-style-type: none"> • Assignment Management to be improved. | <ul style="list-style-type: none"> • Workbook & assignment booklets |
| | <ul style="list-style-type: none"> • Strengthening lifesaving & IEC activities in the community. | <ul style="list-style-type: none"> • Basic Life Support (BLS) certification training for students • Marathi shabdakosh: facilitate the students familiarity with local language • Continuation of Puppet making workshop. |

ACTION TAKEN REPORT ON FEED BACK FROM PARENTS

| YEAR | RECOMMENDATIONS & SUGGESSTIONS | ACTION TAKEN |
|-------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2016-17 | Enhancement of counselling of the students | <ul style="list-style-type: none"> • Establishment of three tier counselling cell at college of nursing |
| | Update of students' progress | <ul style="list-style-type: none"> • Continuation of Parent teacher meeting |
| | | <ul style="list-style-type: none"> • Update of student's activities through what's app group |
| | Availability of learning resource | <ul style="list-style-type: none"> • Updating Learning resources material class wise • Availability of lesson notes through WEBGURU. • Book bank scheme facility for selected students (as per university criteria) |
| | Strengthening of Infrastructure facility | <ul style="list-style-type: none"> • Enhancement of recreation room and sports facility for the students. • More emphasis given on outdoor activities. • Incorporation of GO GREEN India initiative at Campus. |
| | Safety & Security of the student | <ul style="list-style-type: none"> • CCTV cameras were installed for safety measure • Anti-ragging committee at college • Grievance redressal cell • Strict rule and regulations at hostel • Faculty residence at hostel |
| Involvement of the parent in student's learning | <ul style="list-style-type: none"> • Updating parents with students academic performance. • Individual meeting with weak and best performer and their parents. • Regular parent teacher meeting. • Updating the parents with student's health issues if needed. • Facility to fill feedback form on website online. | |

ACTION TAKEN REPORT ON FEED BACK FROM TEACHERS

| YEAR | RECOMMENDATIONS & SUGGESSTIONS | ACTION TAKEN |
|----------------|------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2016-17 | Involvement of the teacher at curriculum enhancement | <ul style="list-style-type: none"> • Provision of platform for curriculum revision through institutional curriculum revision • Curriculum convention(PG) at College of nursing |
| | Career growth of the faculty | <ul style="list-style-type: none"> • Staff approval at MUHS level • Encouraging the faculty for online short term course • Provision of continuing education facility (PhD, Lactation Nurse Practitioner course) |
| | Opportunity to update the knowledge | <ul style="list-style-type: none"> • CNE workshops at College of nursing affiliated to Maharashtra Nursing Council • In service education planning & implementation • Journal clubs at Faculty Meeting • Deputation for attending conferences, workshops, seminars & CNE s • Permission to attend conferences, workshops, seminars & CNE s 'ON DUTY' |
| | Enhancement of consultancy service | <ul style="list-style-type: none"> • Encouraging the faculty for consultancy service • Participation & involvement at Extension Activities |

Teachers preparedness for organization of conference/ seminar/ workshop

- **Facilitate the faculty's participation as organizers at national and international conferences**
- **Encouragement to participate in conference/ seminar/ workshop**

Strengthening Research Culture

- Annual Research Meet: platform for the faculty to present research paper
- Facilitate the publication of faculty's research work through,
 - Proceeding of the conference/ seminar
 - Research reflection book
 - CCNS journal
 - Antarnaad (publication at college level)
- Provision of the platform for the faculty for Encouraging the faculty to apply for long term research grant at MUHS, (University level)
- Participation of the faculty at MUHS Avishkar Research competition
- Development of learning resource material

New faculty preparedness

- Big Buddy system
- Structured orientation/Induction plan for new faculty

Strengthening, counselling & mentorship

- Faculty training on Counselling (workshop)
- Provision of structured mentorship and counselling form
- Establishment of the counselling cell

| | |
|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ICT based teaching learning environment | <ul style="list-style-type: none"> • Availability of separate faculty computer facility • All classrooms equipped with LCD projector. • Deployment of Learning Management system (WEB GURU) |
| Facilitation of clinical supervision | <ul style="list-style-type: none"> • Clinical Supervision Diary • Structured Clinical supervision |
| Enhancement of learning resources in library. | <ul style="list-style-type: none"> • Subscription to MUHS Digital Library, Clinical Key |
| Recreational activities for the faculty | <ul style="list-style-type: none"> • Weekly MIND SPA(Prayer meets) for the faculty • Twin heart meditation • Festival celebration • Sports day • Faculty picnic |
| Other facilities for the faculty | <ul style="list-style-type: none"> • Individualized counselling by the Principal • Departmental meeting • Faculty meeting • Deputation of faculty for various academic purposes |

NSS CALENDAR 2016-2017

| SR. NO. | MONTH | EVENTS | ACTIVITIES |
|---------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | August | <ul style="list-style-type: none"> Breast Feeding Week Celebration Independence Day Sadbhavana Day NSS Orientation | <ul style="list-style-type: none"> Street Play Sensitization Sessions, Puppet Show Quiz Competition Flag Hosting |
| 2 | September | <ul style="list-style-type: none"> NSS Day Celebration A.V. Aid Workshop School Health Camp | <ul style="list-style-type: none"> Health Education Campaign |
| 3 | October | <ul style="list-style-type: none"> Cleanliness Drive Anaemia Detection Camp Mental Health Day World Alzheimer Day | <ul style="list-style-type: none"> Street Play Health Education Campaign |
| 4 | November | <ul style="list-style-type: none"> NSS Special Camp | <ul style="list-style-type: none"> Street Play , Rally , Health Education Campaign |
| 5 | December | <ul style="list-style-type: none"> World AIDS Day | <ul style="list-style-type: none"> Quiz Sessions Exhibitions |
| 6 | January | <ul style="list-style-type: none"> Republic Day Blood Donation Camp Under Five Clinic | <ul style="list-style-type: none"> Health Education Campaign , Rally , Street Play |
| 7 | February | <ul style="list-style-type: none"> School Health Camp World Cancer Day | <ul style="list-style-type: none"> Health Education Campaign |
| 8 | March | <ul style="list-style-type: none"> Women's Day World Tuberculosis Day | <ul style="list-style-type: none"> Sensitization Sessions |
| 9 | April | <ul style="list-style-type: none"> WHO Day Immunization Day | <ul style="list-style-type: none"> Project on theme Symposium |
| 10 | May | <ul style="list-style-type: none"> No Tobacco Day | <ul style="list-style-type: none"> Awareness programme |
| 11 | June | <ul style="list-style-type: none"> Best out of waste – Workshop on A.V. Aids World Environment Day World Yoga Day Int. Day against Drug Abuse | <ul style="list-style-type: none"> Workshop Tree Plantation Quiz Competition |
| 12 | July | <ul style="list-style-type: none"> World Hepatitis Day World Population Day | <ul style="list-style-type: none"> Group Project |

CSSU Calendar 2016 - 2017

| Month | Event | Activity | Participant |
|--------------|-----------------------------|-----------------------------------------------------------------|-------------------------------------|
| October | World Nutrition Day | Role Play | 1 st year B.Sc. Nursing |
| November | Diwali Celebration | Quiz & competition (Rangoli) | 2 nd year B. Sc. Nursing |
| December | Christmas Celebration | Card Making Competition & Health education in menstrual hygiene | 4 th year B.Sc. Nursing |
| January | Health Check Up Camp | Health Education on Malnutrition | 1 st year M.Sc. Nursing |
| February | Fun and Frolic | Health Education on Health & Hygiene | 3 rd year B.Sc. Nursing |
| June | Environment Day Celebration | Health Education on Environmental Hygiene | 2 nd year M.Sc. Nursing |

BEST PRACTICE-I

PROFESSIONAL ENCULTURATION PROGRAM

OBJECTIVE

To provide first year students with support, guide their transition into a professional course and help them to adapt themselves to the new milieu.

CONTEXT

Students who come for nursing have a lot of challenges to face. They have a completely different environment that they must adjust to. Apart from the academic challenges they have plenty of challenges in their personal life. Staying away from home and family, new culture/state, making friends, etc. can pose physical and emotional difficulties and threats. The student nurse needs to be equipped, not just with knowledge and skills but also the wherewithal to deal with emotions and stressors with poise. The faculty at Hinduja College of Nursing believe that investing in the character and personality of the students enriches them as human beings and go a long way in helping them reach the institutional goals of preparing efficient, safe, and compassionate nurses.

THE PRACTICE

The program coordinator schedules a week-long program comprising of sessions like introduction to nursing, overview of healthcare in India, communication skills, time management, icebreaker sessions, leadership, grooming and etiquette, First Aid, fire safety, civic responsibilities, women's safety, cybercrimes and de-stressors like guided imagery and laughter therapy to name a few. At the end, written feedback is taken from participating students.

OBSTACLES/PROBLEMS ENCOUNTERED

The main challenge is accommodating students who join the program late and adjusting the module with time constraints if there is delay in course commencement.

EVIDENCE OF SUCCESS

Feedback assessment reports indicate that professional enculturation program help students to develop confidence and allay their anxieties about the course. The participants understand the requirements expected of them as students. Most importantly the individual adapts and assimilates a context of boundaries and accepted behaviour that dictates what is acceptable and not acceptable within the framework of the academic culture of the institution. Students also verbalized satisfaction as they could easily ease into the new milieu.

RESOURCES: Resources include various extramural and intra mural faculty, all stalwarts in their specific fields, like clinical psychologists, yoga teachers, airhostess trainers, community leaders, police officers, spiritual leaders, educationists, etc.

BEST PRACTICE-II

OUTCOME FOCUSED MODULE FOR NURSING STUDENTS

The context that required the initiation of the practice

Third year Basic B.Sc. nursing students are just one year behind before they assume full-fledged responsibility of level I professional nurse. 90% of nurse educators feel that their graduates are completely prepared to assume role of professional nurse as they pass out of nursing education institutes.

Ironically only 10% of nurse administrators those who recruit these graduates feel the same. Certainly there is a gap between education and practice. As nursing students enter a new clinical area as novices, they have little understanding of contextual meaning of recently learned textbook terms. Therefore an attempt is made to prepare OFM for third year basic BSc nursing students with an aim to promote speedy acclimatization of fresh graduates passing from PDHNS.

Objectives

Equip nursing students with clinical experience in every shift using OFM. This would enable student nurse to achieve clinical competencies related to patient care, collaborative practices, clinical decision making and rationalization.

Practice

Post university practical exam one month is used. Class is divided into 5 groups. Shift duty rotation plan for faculty supervisor and students prepared by OFM coordinator and they are informed about day wise competency calendar. Internal correspondence regarding the same is done with supervisor incharge in clinical area. Pre-test is been done. Nursing students work under supervision of faculty supervisor and staff nurses throughout shift duty period. Students need to be accountable for care of one or two assigned patients 24X7 during module implementation. Apart from these, students need to initiate learning about collaborative practices such as SOPs, system use of HIMS, correspondence with various departments in hospital. Post-test carried out, improvement is analysed, feedback taken.

Impact of practice

Student feedback is sought on 5 point Likert scale. 90-100% students strongly agreed on meeting criteria as specific. Staff nurse and patient's feedback sought.

Resources

Students need to maintain records, clinical activity diary stating achievement of competencies on day wise manner and regular reflections about clinical skills.

Obstacles faced

NCC at end of every shift. It is been undertaken in consecutive year project.