

NOTICE

Date: 11th January 2019

Dear IQAC Members

IQAC meeting is scheduled on 19th January 2019 between 3.30pm to 4.30pm 10th floor Board room.

- 1) AQAR presentation
- 2) IQAC update
- 3) Brief about forthcoming events
- 4) Any other

Prof. Dr. Jaya Kuruvilla

Principal – College of Nursing

P.D. HINDUJA NATIONAL HOSPITAL AND MRC, COLLEGE OF NURSING

IQAC Meeting Minutes

Date: 19th January 2019

Agenda	Responsible Person
IQAC Coordinator welcomed the members.	IQAC Coordinator
IQAC Coordinator briefed about activities undertaken: <ul style="list-style-type: none"> • NIRF data compilation • AQAR Finalization & Submission to NAAC • Pilot study Compilation & Submission to NAAC office • AISHE uploading • Research Grant Mobilization and presentation at University level. 	IQAC Coordinator
Common activities to be undertaken <ul style="list-style-type: none"> • Goal: Streamlining of documentation • Strategies: • Evidence collection (Quantitative Matrix) • Compilation of qualitative matrix • Preparation of list of supporting documents & circulating in departments. 	IQAC Coordinator
Criterion wise plan needs to be undertaken; Curricular Aspects: <ul style="list-style-type: none"> • Audit to be undertaken • Update of Feedback analysis & ATR • Feedback from other professional • Drive for filling online feedback form • Uniform guidelines about file to be maintained r/t • Trans disciplinary Courses, Value Added Courses • Feedback about E Portfolio (Next Meeting) 	Criterion I Committee
Teaching Learning & Evaluation: <ul style="list-style-type: none"> • Audit of innovative Teaching Learning Strategies Strategies: <ul style="list-style-type: none"> • Compilation of Important Best Practises r/t Teaching, learning & evaluation • Outline similar to Best Practises. • Outcomes in terms of statistical data mandatory • Audit of innovative teaching learning strategies (cross departmental) • Additional column of TL Methodology in register & evidences with concerned teacher (ex. Digital lesson plan, cases, videos & their response sheet, Role play / Movie response sheet) • Mentorship data (Outline can be created by Counselling Cell to bring Uniformity in Practise) • Performance Enhancement Data (Class wise) • Structured program for enhancement of skills • Development & delivery of E learning Module 	Criterion II Committee

<ul style="list-style-type: none"> • Midterm improvement opportunities for students • SSS 	
<p>Research, Extension & Collaboration</p> <ul style="list-style-type: none"> • Validation of research policy by experts • Mobilization of Research Grant (ICMR)* • GCP certificates compilation • Organization of Grant writing session • SCOPUS/ Web Of Science/Pubmed Indexing* • Suggested activities: <ul style="list-style-type: none"> ○ IPR : IPR module, Innovation Fest, Revamping of PhD Museum, Reference Management Module ○ Program with Industry Collaboration (Visit to R & D centre of biomedical or pharmaceutical organization) ○ Possibility of using free software for plagiarism & piloting with existing projects. 	<p>Criterion III Committee</p>
<p>Infrastructure & Learning resources</p> <ul style="list-style-type: none"> • Sinages (Creating a feel of NAAC Accredited Institute) • Use of MOOCs: NPTEL, Swayam • Possible Collaboration with E- PG Pathshala • Use of Pre-recorded Videos, MUHS webinar utilization 	<p>Criterion IV Committee</p>
<p>Student support & progression</p> <ul style="list-style-type: none"> • Preparation of Competitive Examination (Nclex Module) • IELTS/OET based course in Phase wise manner for BSc Nursing Students • Compendium of Student Support in Collaboration with IQAC • Alumni Donation drive • Possibility of Online Grievance System for students with Auto escalation • Apex Manual Finalization • Student Council activities documentation & strengthening • CSSU activity strengthening 	<p>Criterion V Committee</p>
<p>Leadership & Governance</p> <ul style="list-style-type: none"> • POSH Course Completion • Strengthening gender sensitization program 	<p>Criterion VI Committee</p>
<p>Shared Winning Moments; Prof. Dr. Jaya Kuruvilla, Principal, CON –</p> <ul style="list-style-type: none"> • Resource person for Workshop organised by Chettinad Academy of Research & Education. • Free Paper presentation (IQAC Best Practises) • Member of SWG (National) for revised framework • Representation at AVISHKAR & State level Research Conference • Mobilization of LTRG & STRG 	

<ul style="list-style-type: none"> • Publication of Book Epidemiology (International) 	
<p>Forthcoming Events</p> <ul style="list-style-type: none"> • Audits (Curricular aspects & Teaching Learning Activities) • Cross Criterion Audits • Website Updating • Release of Antarnaad • PO, CO, PSO tracking mechanism • Indexing of NAAC Conference proceedings. • 	
<p>Meeting got adjourned at 5.30 pm.</p>	