

NOTICE

Date: 10th January 2020

Dear IQAC Members

IQAC meeting is scheduled on **25th JANUARY 2020 AT 2.00 pm** in the 10th floor Board room.

Signature of IQAC Co-ordinator

Signature of Principal

MINUTES OF IQAC MEETING

Date: 25th JANUARY 2020 at 2.00 pm

Time: 2.00pm -4.00pm

| CONTENT | RESPONSIBLE PERSON |
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| IQAC Coordinator welcomed the members. | IQAC Coordinator. |
| Principal madam informed the dates for peer team visit would be 1 st , 2 nd or 3 rd week of march. All faculty give equal priority to academic program and peer team visit | |
| <p>IQAC Coordinator informed that ACTION PLAN FOR PEER TEAM VISIT was discussed</p> <p>Activities completed</p> <ul style="list-style-type: none"> • First level of DVV completed • SSR accepted • II installment of payment & logistics details need to be provided. <p>Steering committee</p> <p>Prof. Dr. Jaya Kuruvilla</p> <p>Prof. Shubhangi Pangam- IQAC Co-ordinator</p> <p>Ms. Reena Dsouza – Secretary</p> <p>Members: Prof. Siman Xavier, Ms. Pooja Nair & Ms. Jain</p> <p>Infrastructure</p> <p>Ms. Deepthi – Chairperson</p> <ul style="list-style-type: none"> • Ms. Deepthi- Bioscience Lab • Ms. Sani- Infrastructure • Ms. Jessy- Med-Surg lab • Warden Mam- Hostel • Ms. Bindu- FON Lab • Ms. Dorelle- Nutrition Lab • Ms. Savita- Child Health Lab • Ms. Janaki- Obstetrics Lab • Ist & II Yr M.Sc Nsg Students- PhD Museum • Ms. Jessy Varghese- Signages & Boards at Strategic Places • Ms. Deepthi & Ms Sani- Capturing the moments | |
| <p>Department report: class coordinators are responsible</p> <p>All faculties are equally responsible to streamline and prepare their department records.</p> | |

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| <p>Feedback : Ms. Reena Dsouza</p> <p>Meeting with stakeholders</p> <ul style="list-style-type: none"> • Prof Siman Xavier & Ms. Sinta- SNA & Student Council • Ms. Alison & Ms. Bindu- Parents • Ms. Sinta & Ms. Seema – Alumni <p>Cultural program</p> <p>Ms. Savita Raut & Ms Chaitanya along with UG & PG Students. Every week rehearsal to be planned</p> <p>Hospital meeting</p> <p>Members to be included from hospital:</p> <ul style="list-style-type: none"> • Madam Usha Raheja – Trustee • Mr. Gautam Khanna –CEO • Mr. Joy Chakraborty – COO • Mr. Nitin Kawade- MUHS • Director Finance • Director Project & Engineering • Director IT Department • Director Research • Director Nursing <p>Exit Meeting Program</p> <p>Mr. Joy Chakrobothy – COO to be invited.</p> | |
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Signature of IQAC Co-ordinator

Signature of Principal