

P.D. HINDUJA NATIONAL HOSPITAL AND MRC

COLLEGE OF NURSING

IQAC Meeting Minutes

Date: 20th April 2015

Members present were:

Prof. Dr. Jaya Kuruvilla

Prof. Wilma Valsalan

Prof. Jacinta Lobo

Prof. Shubhangi Pangam

Ms. Siman Xavier

Ms. Jacintha Fernandes

Ms. Reena D'souza

Ms. Sreeja Nair (Alumni Representative)

Ms. Angel D`Cruz. (Student Representative)

Signature of IQAC Secretary

Signature of Principal

P.D. HINDUJA NATIONAL HOSPITAL AND MRC

COLLEGE OF NURSING

IQAC Meeting Minutes

Date: 20th April 2015

Agenda	Responsible Person
Minutes arising from previous meeting: Quality policy finalization. Feedback forms finalization.	Ms. Shubhangi P
IT roadmap was presented. Key decisions taken: Automation of Administrative processes. Automation of library. Automation of teaching learning processes. Enhancement of procedure video libraries. Plan need to be finalized & meeting to be scheduled with director IT.	Prof.Dr. Jaya K
Madam informed about need to conduct Performance & Outcome analysis and Administrative Audit for sending to University. She suggested that format is same as of AQAR. Hence AQAR preparation can be undertaken simultaneously.	IQAC
Informed about stationary audit would be conducted as a part of Green audit. As a part of Faculty Development activity, a session on Corporate Communications will be planned in June/July.	IQAC
Meeting got adjourned	

Prof. Dr. Jaya Kuruvilla.

Principal & Chairperson