

## **NOTICE**

**Date: 4<sup>th</sup> April 2019**

Dear IQAC Members

**IQAC meeting is scheduled on 6<sup>th</sup> April 2019 between 2.00pm to 4.00pm 10<sup>th</sup> floor Board room.**

- 1 KRA Development
- 2 Plan for NAAC timeline
- 3 Any other

**Prof. Dr. Jaya Kuruvilla**

**Principal – College of Nursing**

**P.D. HINDUJA NATIONAL HOSPITAL AND MRC, COLLEGE OF NURSING**

**IQAC Meeting Minutes**

**Date: 6<sup>th</sup> April 2019**

Agenda	Responsible Person
IQAC Coordinator welcomed the members.	IQAC Coordinator
KRA development Principal madam explained about the preparation of KRA, - Should be Aligned personal with organizational goal - Should be “KEY DELIVERABLE” - Competencies to be displaced by the employee	Prof .Dr.Jaya Kuruvilla
IQAC Coordinator explained the NAAC Timeline ○ IIQA online submission ○ SSR soft copy to be kept ready by April 3 <sup>rd</sup> week ○ On approval of IIQA SSR to be uploaded within 45days ○ Data base of students for SSS by May 3 <sup>rd</sup> week ○ Quantitative data will undergo DVV process ○ Report will be created within 30days intimated to HEIs Simultaneously SSS ○ SSR PDF to be uploaded for institutional website ○ Peer team visit for 2days for Verification of Qualitative metrix ○ Alumni members co-operation in forthcoming NAAC Inspection	IQAC Coordinator
Meeting got adjourned at 4.50pm	

## **NOTICE**

**Date: 15<sup>th</sup> April 2019**

Dear IQAC Members

**IQAC meeting is scheduled on 27<sup>th</sup> April 2019 between 2.00pm to 4.00pm 10<sup>th</sup> floor Board room.**

- 1 Presentation on Key thrust areas of Research
- 2 IQAC Updates
- 3 Any other

**Prof. Dr. Jaya Kuruvilla**

**Principal – College of Nursing**

**P.D. HINDUJA NATIONAL HOSPITAL AND MRC, COLLEGE OF NURSING**

**IQAC Meeting Minutes**

**Date: 27<sup>th</sup> April 2019**

Agenda	Responsible Person
IQAC Coordinator welcomed the members.	IQAC Coordinator
Discipline Policy was presented. Following suggestion to be incorporated ✓ Code of Conduct book to be given to UG, PG at the beginning of the year ✓ Undertaking to be taken from the students to be created for all the 4yrs ✓ Grievance committee to be involved ✓ Discipline book per student to be given to each student ✓ Accountability to be given to students	Ms. Sinta Mathew, Discipline committee
IQAC Coordinator presented the key Thrust Areas of Research: Service , Education & Community & explained about * To tap the funding resources through Funding Agency ✓ ICMR ✓ MUHS ✓ ICSSR ✓ AICTE ✓ UGC * Identifying predator Journal "THINK, CHECK & SUBMIT" * Calculation of Impact factor * Affect of Bibliometrics on Author IQAC Coordinator also informed about completion of IMPACT ASSESSMENT	IQAC Coordinator
Principal Madam suggested to perform GAP analysis of Impact Assessment to know the short coming by IQAC Madam emphasized on Alumni members co-operation in forthcoming NAAC Inspection	Prof. Dr. Jaya Kuruvilla, Principal
Meeting got adjourned at 4.50pm	