NOTICE

Date: 1st December 2018

Dear IQAC Members

IQAC meeting is scheduled on **1st December 2018 between 3.30pm to 4.30pm 10th floor Board room.**

1) IQAC Update

2) Presentation of Action Plan

3) Any other

Prof. Dr. Jaya Kuruvilla

Principal – College of Nursing

IQAC Meeting Minutes

Date: 1st December 2018

Agenda	Responsible Person
IQAC Secretary welcomed the members.	IQAC secretary
Presented IQAC update with month wise activities. Significant activities are as follows; ✓ National Library Week Celebration 2018, Theme: Wake up & Read with Poster & Book mark Competition ✓ QUALITY & SAFETY WEEK CELEBRATIONS 2018 ✓ Faculty ,Students of UG & PG participated in various Competitions: Snakes & Ladder, Spin the Yarn, Passing the Parcel, Hospictionary, Amazing Race, Quiz on Infection Control and Patient Safety, Room of Clue ✓ Submitted Data of NIRF RANKING 2018 ✓ AQAR Data Submission in Process	IQAC Secretary
Criterion II: **Teaching Learning Evaluation** • Preparation of Students Satisfaction Survey. • Class Coordinator to develop plan in collaboration with IQAC • Audit of Innovative Teaching Learning Processes used.	Committee to finalize Processes & organize accordingly

Criterion III Research, Innovations & Mobilization
• Finalization of Research Promotion Policy …. Need to be updated on website
• Tapping of Research Grants
    • Sponsored Research Projects… ICMR proposals to be finalized
    • Identification of Non-Government funding agency
    • Possibility of Institutional funding from Research Department at Hinduja
    • Patenting ….Priority
    • Books/Chapters with ISBN
    • Articles in listed journals
• IPR Activities to be strengthened
• Innovation Centre / Incubation Hub… to come out with Definite plan
	Research Committee to come up with Action Plan

Criterion IV Infrastructure Library as a Learning Resources • Bibliometrics of the publications during the latest specified academic year. (Librarian) • Increase use of E Content Resources 1. E-PG Pathshala 2. SWAYAM 3. Other MOOCs platform 4. NPTEL 5. Institutional LMS • Wi Fi facility: IT Committee to prepare feasibility report & recommendations	Librarian & Criterion IV team to comply

Criterion V Student Support & Progression	Criterion V team to comply
• Placement Cell & International Cell report to be uploaded on website • Alumni Fundraising……Critical & significant	

SN	Particulars /Activities	Responsibility	Expected by	**Action Plan**
1	Preparation of Students Satisfaction Survey.	Class Coordinators	January 31st 2019 (First Phase)	
2	Audit of Innovative Teaching Learning Processes used.	Criterion II Team	January 31st 2019 (First Phase)	
3	Research Committee Action Plan	Criterion III Team	January 31st 2019 (First Phase)	
4	IQAC Meeting for AQAR Approval	IQAC Team	December 2018	
5	Collaborative Quality Initiatives Seminar ....State level (MUHS affiliated colleges)	IQAC Team	March 2019	

Meeting got adjourned at 5.30 pm.	