

P.D. HINDUJA NATIONAL HOSPITAL AND MRC

COLLEGE OF NURSING

IQAC Meeting Minutes

Date: 28th February 2015

Members present were:

Prof. Dr. Jaya Kuruvilla

Prof. Wilma Valsalan

Prof. Jacinta Lobo

Prof. Shubhangi Pangam

Ms. Siman Xavier

Ms. Jacintha Fernandes

Ms. Reena D'souza

Ms. Sreeja Nair (Alumni Representative)

Ms. Angel D`Cruz. (Student Representative)

Signature of IQAC Secretary

Signature of Principal

P.D. HINDUJA NATIONAL HOSPITAL AND MRC
COLLEGE OF NURSING
IQAC Meeting Minutes

Date: 28th February 2015

Agenda	Responsible Person
Minutes arising from previous meeting: Revision of manual feedback & IT roadmap is underway.	Ms. Shubhangi P
Draft of Quality policy is presented & approved with suggestions. Madam informed that Employee Development Roadmap is been created & also send to Madam Vinoo Hinduja as well as Mr. Joy Chakraborty. Madam suggested that same can be laminated & kept in Office file for future use.	Prof.Dr. Jaya K
Draft of revised feedback forms for various stakeholders presented.	IQAC
Madam informed that in view of Vice Principal Prof.Seema Sane` retirement, Prof. Wilma V. has stepped in as Vice. Principal & would be a part of IQAC as management representative. It was decided that Prof. Shubhangi P. would take charge as IQAC coordinator wef. March2015	Prof.Dr. Jaya K
Committee members provided feedback about graduation. Madam suggested that garland for Guard of Honor could have been better. Hence decided to take quotations from different vendors from next academic year.	Dr. Jaya K.
Meeting got adjourned	

Prof. Dr. Jaya Kuruvilla.

Principal & Chairperson