

MINUTES OF IQAC MEETING

Date: 4th January 2016

Members present were

- Prof. Dr. Jaya Kuruvilla
- Prof. Wilma Valsalan
- Prof. Jacintha Lobo
- Prof. Shubhangi Pangam
- Asso. Prof. Jacintha Fernandes
- Asso. Prof. Siman Xavier.
- Ms. Reena DSouza
- Ms. Sreeja Nair (Alumini Representative)
- Ms. Savita Raut
- Mrs. Sangeeta Sane
- Ms. Meghna Shirke
- Ms. Maisha Ingle
- Ms. Sneha Pramod (Student's Representative)

Other members present were;

- Ms. Jane Babu
- Ms. Jinu
- Ms. Jinta A
- Ms. Ancy M
- Ms. Dakshata N.

Signature of IQAC Secretary

Signature of Principal

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Agenda	Responsible Person
<ul style="list-style-type: none">• NAAC seminar details confirmed as follows;• Date of seminar: 30th January at Hotel VITS• Theme: Caring for Innovations & Innovators in Nursing education• Finalized the schedule of NAAC seminar.• Seminar plan is finalized. Received confirmation from all the speakers	Organizing secretary
Registration Committee: Need to work on statewide representation and total 163 registration confirmed.	Ms. Jane
Scientific Committee: Decided to release souvenir on the day of seminar.	Prof Wilma V.
Food Committee: Madam asked food committee to finalize menu & decide date for sample testing.	Ms. Sinta M.
Stage decoration: Briefed about stage decoration plan & approved the same.	Ms. Jinu
Madam informed about approval of Rs. 80,000/ as grant from NAAC	Prof. Jaya K.
Meeting got adjourned	

Prof. Dr. Jaya Kuruvilla.

Principal & Chairperson